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Milan KS  
Docket Number: 1373064-67105

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29.	Proposal Checklist	07/19/2011
30.	Notification to Government Relations	07/19/2011
31.	Instruction Letter to PM/OIC to Post Proposal	07/29/2011
32.	Invitation for Comments	07/29/2011
33.	Proposal Exhibit	07/29/2011
34.	Comment Form Exhibit	07/29/2011
35.	Instructions for PM/OIC to Remove Proposal	09/26/2011
36.	Round-dated Proposals	10/31/2011
36a.	Round-dated Invitation for Comments	N/A
37.	Notification of Taking Comments Under Internal Consideration	09/26/2011
38.	Proposal Comments and USPS Response Letters	08/17/2011
39.	Notice of Premature Appeal – NA	10/31/2011
40.	Analysis of 60-Day Comments	10/31/2011
41.	Revised Proposal (if needed) – NA	07/29/2011
42.	Updated PS Form 4920 – NA	03/21/2011
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44.	Log of Post Office Discontinuance Actions	12/09/2011
45.	Transmittal of Official Record	10/07/2011
46.	Headquarters Acknowledgement	10/12/2011
47.	Final Determination Posting	11/02/2011
48.	Instruction Letter to PM/OIC to Post Final Determination	11/02/2011
49.	Round-date stamped Final Determination cover sheets	12/06/2011
50.	Postal Bulletin Post Office Change Announcement	12/09/2011
51.	Announcement of Appeal to the Discontinuance	12/09/2011



02/04/2011

RICK PIVOVAR  
DISTRICT MANAGER  
CENTRAL PLAINS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the Kansas 4th congressional district.

Post Office Name:	MILAN
Zip+4 Code:	67105-9500
EAS Level:	53
Finance Number:	195929
County:	Sumner
Proposed Admin Office:	ARGONIA PO
ADMIN Miles Away:	7.0
Near Office Name:	ARGONIA PO
Near Miles Away:	7.0
Number of Customers:	
Post Office Box:	31
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	31
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code

The above office became vacant when the postmaster retired on 09/30/2008.

The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

MIKE MONNINGTON  
Manager, Post Office Operations

Approval to Study for Discontinuance:

RICK PIVOVAR  
DISTRICT MANAGER  
CENTRAL PLAINS PFC

02/04/2011

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1373064

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

- There was no Emergency Suspension for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406





NOTICE OF POST OFFICE EMERGENCY SUSPENSION

**A. Suspended Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: SUMNER  
EAS Grade: 55 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐  
Effective date of suspension: 12/01/2011 Date CPO Established: -

**Justification (specific reason(s) for suspension):**

The PMR has resigned effective 11/30/2011. The MPOO canvassed a 35 mile radius for assistance. The office is suspended due to a lack of qualified personnel.

**Alternate Service Provided (i.e. rural delivery to roadside mailboxes, CBUs, ect.):**

Service provided by rural delivery to roadside mailboxes.

**Effect on Employees (include Career/Noncareer Employees):**

The rural carrier re-located to Argonia KS.

**Hours of Operation:**

Retail Hours Saturday 08:00 - 09:45 Monday - Friday 08:00 - 12:00 - 13:45 - 16:00  
(Include lunch break)

Lobby Saturday 08:00-17:30 Monday - Friday 08:00-17:30

- 0 General Deliveries
- 31 Post Office Box
- 0 City Delivery
- 0 Rural Route
- 0 Highway Contract Route (HCR)
- 0 Intermediate Rural Route
- 0 Intermediate HCR
- 31 Total Customers

**B. Administrative Office**

Name: ARGONIA State: KS Zip Code: 67004  
EAS Grade: 13 Finance Number: 190407 Miles Away: 7.0  
PO Boxes Available: 251

**Hours of Operation**

Retail Hours Saturday 08:30 10:00 Monday - Friday 08:00 16:00  
(Include lunch break)

**C. Nearest Office**

Name: ARGONIA State: KS Zip Code: 67004  
EAS Grade: 13 Finance Number: 190407 Miles Away: 7.0  
PO Boxes Available: 251

**Hours of Operation**

Retail Hours Saturday 08:30 10:00 Monday - Friday 08:00 16:00  
(Include lunch break)

**D. Postmaster Organization Notification:**

Notified: YES ☒ NO ☐ Date of Notification: 11/29/2011

**E. Plan of Action (HQ must be notified with 90 days):**

Office currently under study for discontinuance. Final determination posted 11/2/11 to be removed 12/4/11.

Prepared by: LeAnn Tvrdy Date: 11/30/2011  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator

Approved By:

Date 12/01/2011

RICK PIVOVAR  
DISTRICT MANAGER  
CENTRAL PLAINS PFC

cc: Area PO Review Coordinator  
District PO Review Coordinator  
Nation League of Postmasters  
National Association of Postmasters of the United States



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406



12/09/2011

Dear Postal Customer:

The MILAN Postmaster retired on 09/30/2008. A noncareer clerk from the office has served as the officer-in-charge since that time. The PMR has resigned effective 11/30/2011. The MPOO canvassed a 35 mile radius for assistance. The office is suspended due to a lack of qualified personnel. Therefore, it will be necessary to suspend services at the MILAN at the close of business on 12/01/2011. This change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective postal services.

While the office is suspended, Office currently under study for discontinuance. Final determination posted 11/2/11 to be removed 12/4/11. Please contact the postmaster of the ARGONIA for advice regarding the potential placement of mailboxes. Customers presently receiving rural delivery will not experience a change in service, with the possible exceptions of picking up parcels and accountable mail at the ARGONIA that the carrier was unable to deliver. MILAN route customers will continue to use MILAN KS 67105 as their last line of delivery.

Rural delivery is particularly beneficial to senior citizens, people with disabilities, and working people because no one has to pick up the mail from the post office. You will have 24-hour access to your mail. In addition, the rural carrier can provide all the retail services provided at the MILAN. Enclosed is information about some of the services available from the carrier. Most transactions do not require meeting a carrier at the mailbox. Stamps By Mail order envelopes and Money Order Application forms are available for your convenience; or you may place a note in the mailbox, with payment, and the carrier will provide the requested services. When an accountable item requiring a signature, such as a certified letter, cannot be delivered on the first day, the carrier will return the item to the ARGONIA Post Office. You may pick up the article at the ARGONIA Post Office, request redelivery on another day convenient for you, or authorize the carrier to deliver the item to another person.

Customers who wish to obtain Post Office box service may do so at the adminoffice Post Office, located 7.0 miles away. The ARGONIA Post Office has 24-hour lobby access for customer convenience. Window service hours at ARGONIA are 08:00 16:00 Monday through Friday and 08:30 10:00 on Saturday. Post Office box lobby hours are adminlobbymf Monday through Friday and adminlobbysat on Saturday. Post Office boxes are available at this location (*check office for fees*). If applicable, Post Office Box refunds can be received at the MILAN PO.

Retail services are also available at the ARGONIA Post Office, located 7.0 miles away. Window service hours at ARGONIA Post Office are from nearmfretail, Monday through Friday, and nearsatretail on Saturday. Post Office box lobby hours are nearmflobby.

If you have any questions concerning the placement of rural mailboxes or the services available to you through the rural carrier, please contact the ARGONIA postmaster.

I realize with change there is always concern. No final decision to permanently discontinue the Post Office has been made. A community meeting will be held at or near the ARGONIA in the coming weeks to explain our plans and solicit your comments concerning possible alternate means of providing postal and other services. In the interim, we are confident that carrier delivery will continue to provide MILAN customers with effective and regular postal services.

Sincerely,

MIKE MONNINGTON  
Manager, Post Office Operations

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Enclosure: Official Record

CC:  
Postmaster/OIC MILAN PO  
Postmaster ARGONIA / ARGONIA  
Post Office Review Coordinator



A service of **DOCKET: 1373064 - 67105**  
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# Post Office™ Locations

Post Office™ Locations near 67105



- |  |  |  |
|--|--|--|
| <p><b>1 Post Office™</b><br/> <b>Location - MILAN</b><br/>           106 N MONROE ST<br/>           MILAN, KS 67105-9500<br/>           (800) ASK-USPS<br/>           (800) 275-8777<br/>           (620) 435-6598</p> <p style="border: 1px solid black; padding: 2px; display: inline-block;">2.0 mi</p>       | <p><b>Business Hours</b><br/>           Mon-Fri<br/>           8:00am-12:00pm<br/>           1:45pm-4:00pm<br/>           Sat<br/>           8:00am-9:45am<br/>           Sun<br/>           closed</p>  | <p><b>Services</b><br/> <a href="#">PO Boxes Online</a></p> <p>Service hours may vary. Please check link for business hours.</p> |
| <p><b>2 Post Office™</b><br/> <b>Location - MAYFIELD</b><br/>           116 N OSBORN ST<br/>           MAYFIELD, KS 67103-9998<br/>           (800) ASK-USPS<br/>           (800) 275-8777<br/>           (620) 434-5411</p> <p style="border: 1px solid black; padding: 2px; display: inline-block;">5.1 mi</p> | <p><b>Business Hours</b><br/>           Mon-Fri<br/>           9:30am-1:45pm<br/>           Sat<br/>           9:30am-10:45am<br/>           Sun<br/>           closed</p>                               | <p><b>Services</b><br/> <a href="#">PO Boxes Online</a></p> <p>Service hours may vary. Please check link for business hours.</p> |
| <p><b>3 Post Office™</b><br/> <b>Location - ARGONIA</b><br/>           111 S MAIN ST<br/>           ARGONIA, KS 67004-9998<br/>           (800) ASK-USPS<br/>           (800) 275-8777<br/>           (620) 435-6872</p> <p style="border: 1px solid black; padding: 2px; display: inline-block;">7.0 mi</p>     | <p><b>Business Hours</b><br/>           Mon-Fri<br/>           8:00am-12:30pm<br/>           1:30pm-4:00pm<br/>           Sat<br/>           8:30am-10:00am<br/>           Sun<br/>           closed</p> | <p><b>Services</b><br/> <a href="#">PO Boxes Online</a></p> <p>Service hours may vary. Please check link for business hours.</p> |
| <p><b>4</b></p>  | <p><b>Business Hours</b><br/>           Mon-Fri</p>  | <p><b>Services</b><br/> <a href="#">PO Boxes Online</a></p>  |



Eviction Notice

**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406



**Building Inspection Report**

**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

- There was no building inspection report nor photos for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406

## Property Detail Information

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## Property Detail Report

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## Property Description

Fin/Sublocation: 195929-001      Status: Active      Chargeable Fin: 195929  
 PO-Unit Name: MILAN-MAIN OFFICE      District: Central Plains      Postmaster: PAT TRACY (OIC)  
 Address: 106 N MONROE ST      County: SUMNER      PM Phone: 620-435-6598  
 City/SU/ZIP: MILAN, KS 67105-9500      CAG: L      FDB ID: 1373064  
 Comments: LEASE DATA CLEANUP COMPLETE LSE EFFECTIVE 10/1/2000-9/30/2005      AMS Locale: W21003

## General Information

Type Qtrs: Main Office	Maint Resp: Landlord	Ann. \$0.00	Land Cost: \$0.00
Property Use: Customer Service	Electricity: USPS	Depreciation: Remaining Yr:	Bldg Cost: \$0.00
Cust Svc Code: Delivery/Retail	Water: Not Applicable	Accum \$0.00	Land FMV: \$0.00
AMS Type: Post Office	Heat: USPS	Depreciation: Undepreciated \$0.00	Bldg FMV: \$0.00
AMD Subtype: Main Post Office	Trash: USPS	Amt: Book Value: \$0.00	Land Owner: Standard Lease, Fixed Term
Acquisition: Leased, Existing Building	Sewerage: Not Applicable	Asbestos:	Bldg Owner: Standard Lease, Fixed Term
Construc.: Wood Frame	Custodial: USPS	Historic: Unknown	Last Inspec.: 01/28/2011 MIGRATION
Dt Land 01/01/1972	Snow: USPS	Indian Nation: No	Next Inspec.: 01/28/2012 MIGRATION
Acquired:		Handicap Non-Accessible	
Dt Bldg 01/01/1972		Access:	
Occupied:			

## Space Survey

Net Interior: 784	# Stories: 1	Total # Carriers:	PO Box SF: 500
Site: 788	# Cust Parking:	Emp Complement: 2	Counter SF: 0
Total Cust Svc & PO Box 92	# Emp Parking: 0	Walk In Rev: 0	Excess SF: 210
Lobby Areas:	Freight Elevators: 0	# APC: 0	USPS Occ SF:
Delivery Wkroom Area: 382	Cust Elevators: 0		% Occ by USPS:
Date Last Measured:			

## Energy

A/C: None Provided	Exclude from Audit:	Top 500:
Prim Fuel: LP Gas	Last Audit Date:	Include on DOE Rpt:
Sec Fuel: None	Last Audit Type:	

## Active Lease Data

Lease Eff Date: 10/01/2010	RO Days Notice: 30	PO Type:
Lease Exp Date: 09/30/2015	Term Days Notice: 365	PO Date:
Annual Rent: \$4,986.00	Ground Lease: No	PO Price: \$0.00

Landlord Name: MAGDOVITZ AGENCY INC Address1: PO BOX 627 Address2/3: City, State, ZIP: CLARKSDALE, MS 38614-0627	Tax ID: xxxxx3089 Phone: 662-627-6250
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## Lease Option (Active ID E00000260842)

## Lease Options (not active)

Type	Eff. Date	Exp. Date	Status	Ann. Rent	Type	Eff. Date	Exp. Date	Status	Ann. Rent
Base	10/01/2010	09/30/2015	Active	\$4,986.00	Base	10/01/1990	09/30/1995	Completed	\$1,620.00
Renewal	10/01/2015	09/30/2020	Planned	\$5,711.00	Base	10/01/1995	09/30/2000	Completed	\$1,800.00
					Base	10/01/2000	09/30/2005	Completed	\$2,100.00
					Renewal	10/01/2005	09/30/2010	Completed	\$2,100.00



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UNITED STATES POST OFFICE  
MILAN KANSAS 67105

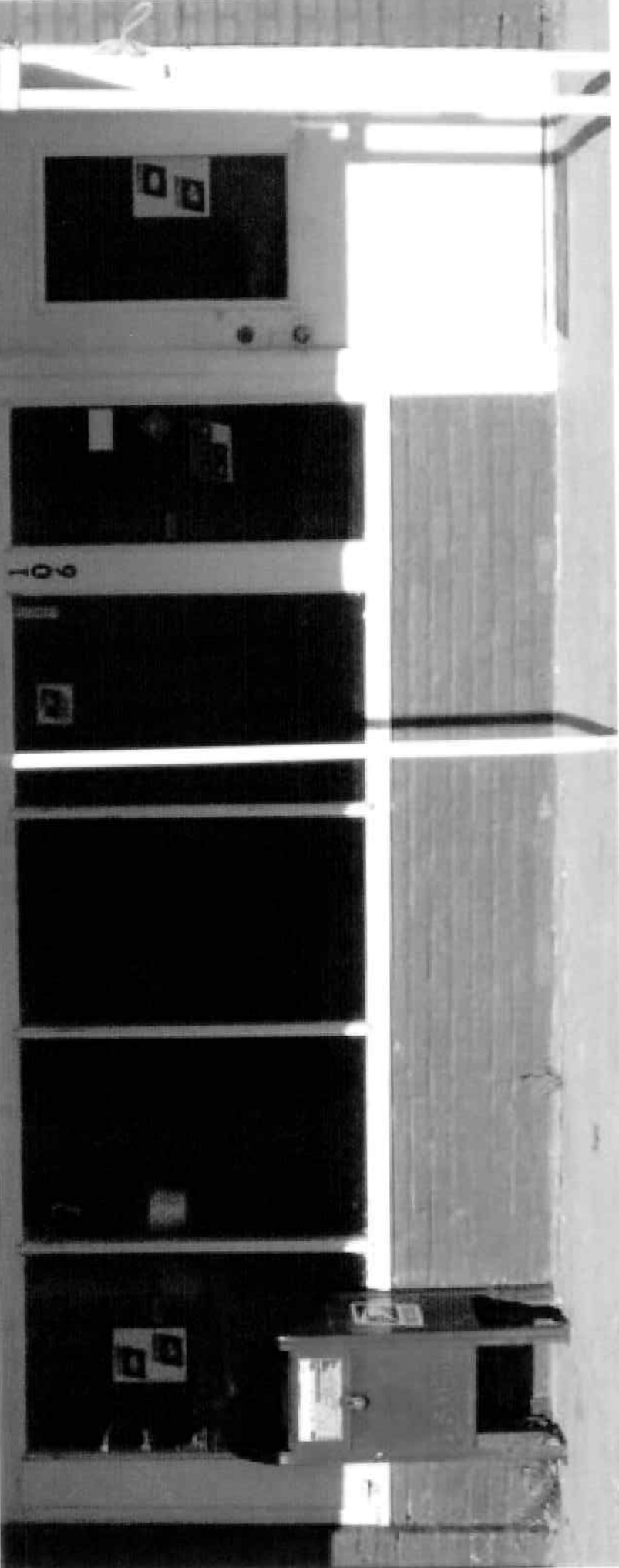


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UNITED STATES POST OFFICE  
MILAN KANSAS 67105



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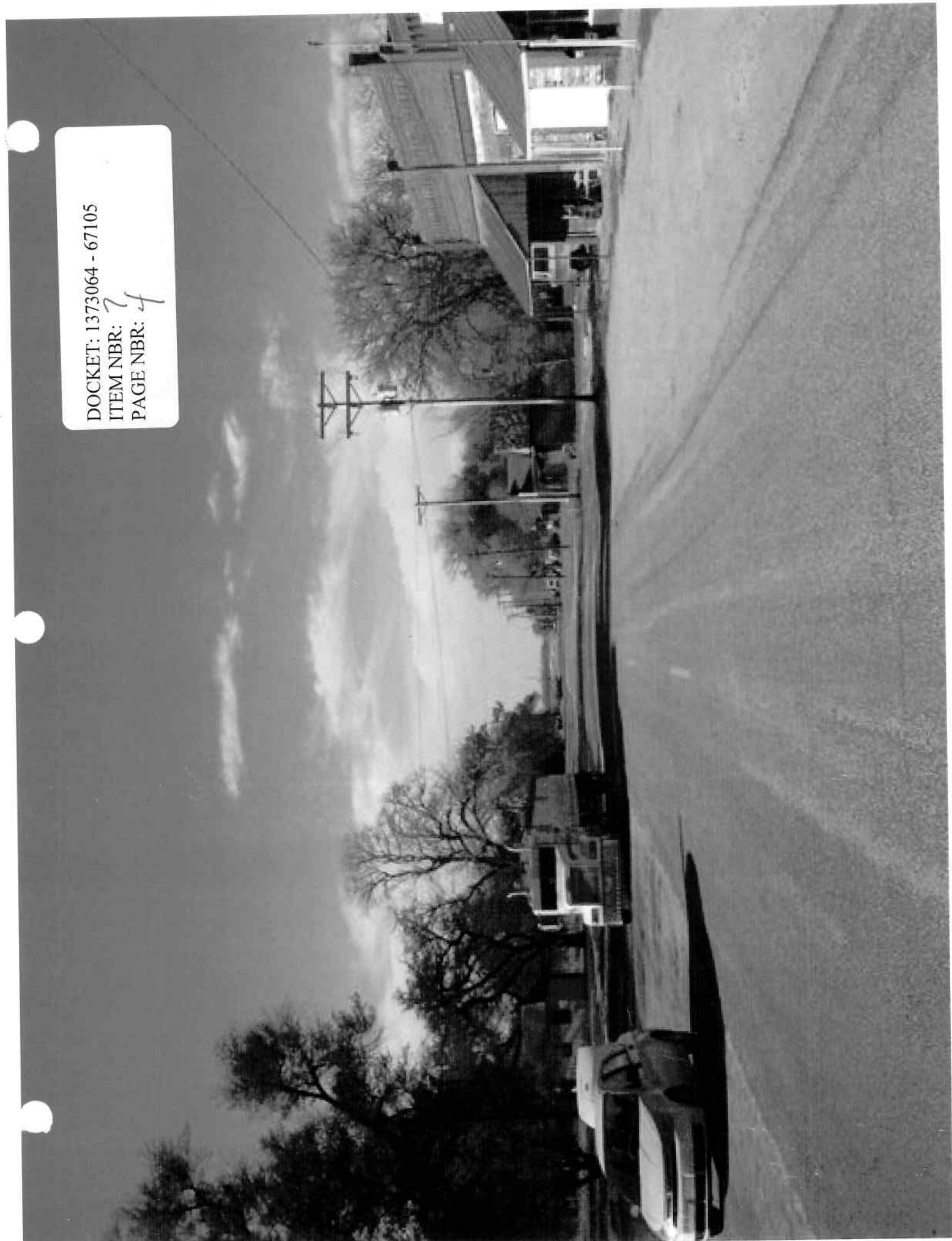
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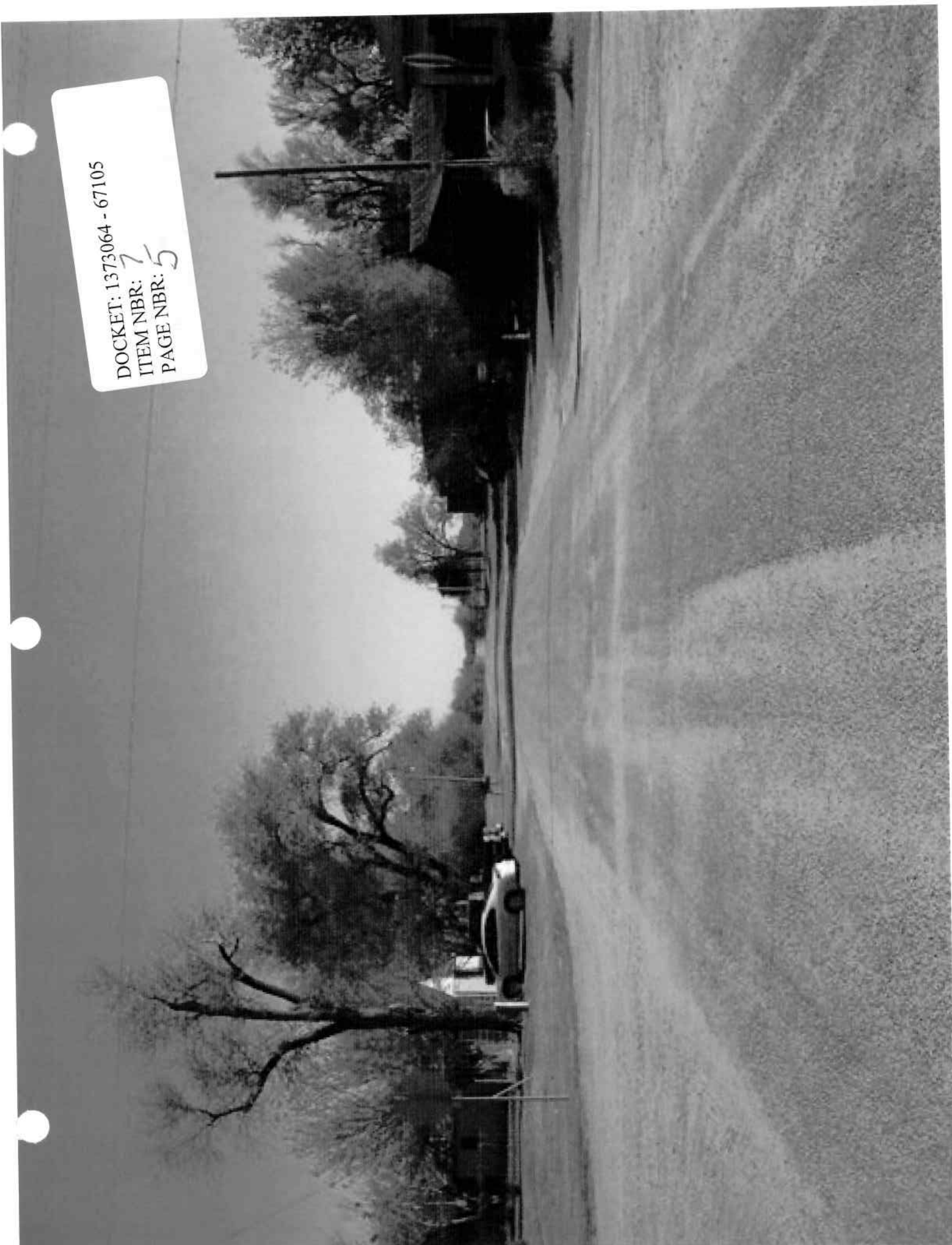




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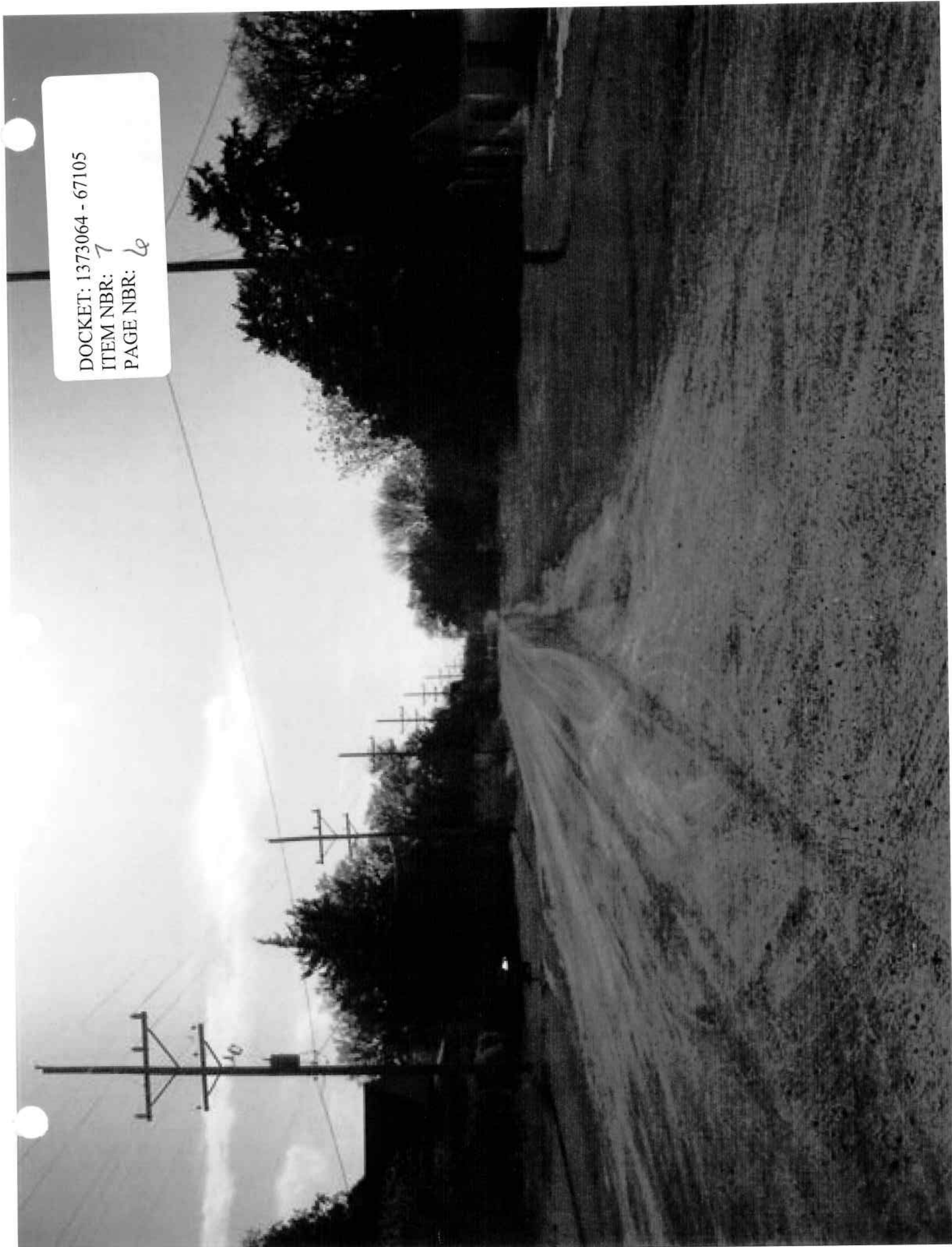
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# PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code MILAN, KS 67105		Postmaster's Signature Leann Tvrdy	Date 03/18/2011
District Office, State & Zip Code CENTRAL PLAINS PFC, NE 68119		District Manager's Signature Rick Pivovar	Date 03/18/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		53
2.	Finance Number	(1-6)	195929
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	31
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N



# PS Form 150, Postmaster Workload Information

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	31	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

## Instructions

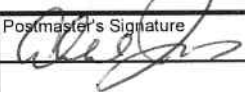
- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, *Carrier Route Report*, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
  - A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

## Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

**PS Form 150, Postmaster Workload Information**

Docket 1373064  
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Post Office, State & Zip Code MILAN, KS 67105		Postmaster's Signature 	Date 2-25-11
District Office, State & Zip Code CENTRAL PLAINS PFC, NE 68119		District Manager's Signature	Date
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1. Current Office Level			55
2. Finance Number		(1-6)	195929
3. General Delivery Families Served		(7-9)	0
4. Post Office Boxes/Call Boxes Rented		(10-15)	21 27
5. Possible City Deliveries		(16-20)	0
6. Administrative Rural Boxes Served		(21-25)	0
7. Intermediate Rural Boxes Served		(26-30)	0
8. Administrative Responsibility form Intermediate Rural Boxes for Other Offices		(31-35)	0
9. Administrative Highway Contract/Star Route Boxes Served		(36-39)	0
10. Intermediate Highway Contract/Star Route Boxes Served		(40-43)	0
11. Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices		(44-47)	0
12. Number of Carrier Stations/Branches		(48-49)	0
13. Number of Finance Stations/Branches		(50-51)	0
14. Number of Contract Stations/Branches & Community Post Offices		(52-53)	0
15a. Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)		(54)	N
15b. Duration of Experience A Seasonal Workload? (minimum of 8 weeks)		(55-56)	
16. Does Office Perform Outgoing Distribution for Other Offices?		(57)	N
17. Does Office Perform Incoming Distribution for Other Offices?		(58)	N
18. Does Office Perform Incoming Secondary Distribution for Other Offices?		(59)	N
19. Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?		(60)	N
20. Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?		(61)	N
21. Do You Have Responsibility for Vehicle Maintenance Facilities?		(62)	N
22. Does Your Office Have Administrative Responsibility for an Air Transfer Office?		(63)	N
23. Is Postmaster Lessor for Government Owned Building?		(64)	N
24. Does Office Have MPLSM/SPLSM?		(65)	N
25. Does Office Distribute Food Stamps?		(65)	N

PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	31	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
  - A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

## Worksheet for calculating Workload Service Credit (WSC) for Post Offices

### Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: MILAN  
Office Zip+4: 67105 -9500 District: CENTRAL PLAINS PFC

#### Activity WSCs

General Delivery Families Served (Item 3, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150). ....	<u>31</u>	X 1.0	=	<u>31</u>
Possible City Deliveries (Item 5, PS Form 150) .....	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs .....				<u>31</u>

#### Revenue WSCs

First	25 revenue units:	1.00	X	<u>14</u> units	=	<u>14.00</u>
Next	275 revenue units:	0.50	X	<u>0</u> units	=	<u>0.00</u>
Next	700 revenue units:	0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units:	0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units:	0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:						<u>14.00</u>

Activity WSCs 31 + Revenue WSCs = 14.00 Base WSCs 45.00 = EAS Grade C

Previous evaluation: EAS grade 53

Effective date of change in service hours: \_\_\_\_\_ (if appropriate)  
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

LEANN TVRDY

LEANN.K.TVRDY@USPS.GOV

Printed Name

Signature

CENTRAL PLAINS PFC District Review Coordinator

03/14/2011

Title

Date

NUMBER		FACTOR		TOTAL
PTM-53				
19-5929				
1 CURRENT POSTMASTER LEVEL				
2 FINANCE NUMBER				
3 NO. GENERAL DELIVERY FAMILIES SERVED		X	1.00	0
4 NO. POST OFFICE BOXES/CALL BOXES SERVED		27	X	1.00
5 NO. POSSIBLE CITY DELIVERIES		0	X	1.33
6 NO. ADMINISTRATIVE RURAL ROUTES BOXES SERVED Change if it has intermediate boxes >		0	X	1.00
7 NO. INTERMEDIATE RURAL BOXES SERVED		X	0.70	0
8 NO. ADMIN RESP INTERM RURAL BOXES OTHER OFC		X	0.30	0
9 NO. ADMINISTRATIVE HCR BOXES SERVED Change if it has intermediate boxes >		0	X	1.00
10 NO. INTERMEDIATE HCR BOXES SERVED		X	0.70	0
11 NO. ADMIN RESP FOR INTERM HCR BOXES FOR OTHER OFFICES		X	0.30	0
12 NO. CARRIER STATION BRANCHES		0	X	3
13 NO. FINANCE STATION BRANCHES (without carrier delivery service)		0	X	2
14 NO. CONTRACT STATIONS BRANCHES & COMMUNITY POST OFFICES		0	X	1
15 MAIL PROCESSING CENTER? (If Yes, fill in 2 tabs - Primary or/and Secondary)	N			0
16 SEPARATE ALL INCOMING LETTER SIZE MAIL? (DPS, 876 etc. ANSWER "N")	N			0
17 SEPARATE ALL INCOMING FLAT SIZE MAIL? (Carrier Routed from FSM - answer "N")	Y			0
18 RESPONSIBLE FOR VMF? (Y or N)	N			0
19 ADMINISTRATIVE RESPONSIBILITY FOR AMF/ATC? (Y or N)	N			0
20 LESSOR FOR GOVERNMENT OWNED BUILDING? (Y or N)	N			0
21 AUTOMATION/OFFICE HAS MPLSM/SPISM? (Y or N)	N			0
22 DISTRIBUTE FOOD STAMPS? (Y or N)	N			0
23 SEASONAL WORKLOAD INCREASE? (Y or N) (If Yes, complete 'Seasonal' tab)				0
24 SEASONAL WORKLOAD DURATION (Number of weeks)				0
TOTAL EXCEPTION CREDITS (12+13+14+18+19+20+21+22)				
PS 150 Worksheet COMPLETED BY:				
APPROVED BY:				
Job Title:				
Phone No.:				
PRINT DATE: 3/10/2011				

Notes:

Offices that are either below or above the Zone of Tolerance range are immediately graded accordingly.

Other Tabs must be completed for the following:  
Seasonal Workload ~ For Seasonal credit, complete 'Seasonal' tab.  
Outgoing/Incoming Primary Distribution ~ Requirements for credit are covered in the tab.  
Incoming Secondary Distribution ~ Requirements for credit are covered in the tab.  
Split City Delivery ~ See Split City Delivery tab for requirements, and complete it.  
Yellow shaded cells require manual input

For ZOT Review ~ Insert additional WSC Worksheet TABS for each year to demonstrate office has remained in ZOT for two consecutive years. This will require 3 150's. Start of first year, end of first and end of second years.

SPLIT DELIVERY		< see Split City Del tab	
SPLIT DELIVERY ADJUSTMENT:		0	
GROSS REVENUE UNITS:		13	
DEDUCTIONS FOR PLANT LOAD VOL:		13	
TOTAL REVENUE UNITS:		Total	
No.	Factor	13	
13 x	1	0	
0 x	0.5	0	
0 x	0.25	0	
0 x	0.1	0	
0 x	0.01	0	
TOTAL:		13	
TOTAL WSCS AND REVENUE CREDITS:		40.0	
NEW POST OFFICE LEVEL:		ZOT Down	
Occu Code:		23016104	

FLSA data  
FY 2010

UPGRADE THE OFFICE IF THE FOLLOWING CONDITIONS ARE MET:		
GRADE & THE WSCS ARE	& TOTAL EXCEPTION	
NOW	GREATER than CREDITS are	
A	37	1 or more
C	77	1 or more
E	118	1 or more
11	319	3 or more
13	784	3 or more
15	1992	5 or more
18	5300	5 or more
20	12,600	8 or more
21	25,300	8 or more
22	66,900	13 or more
24	164,000	13 or more

ZONE OF TOLERANCE		ZONE OF TOLERANCE	
FOR DOWNGRAD		FOR UPGRADE	
WSC RANGE		41 - 45	
up to 40		83 - 93	
36 - 40		126 - 141	
73 - 82		336 - 376	
111 - 125		821 - 914	
298 - 335		2076 - 2291	
736 - 820		5501 - 6049	
1869 - 2075		13,001 - 14,299	
4951 - 5500		26,001 - 28,599	
11,701 - 13,000		68,201 - 75,020	
23,401 - 26,000		167,201 - 183,919	
61,381 - 68,200		none	
167,201 - and up		PS 150_Area E_Mar 2011 v01	

51  
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Window Transaction Survey

Window Transaction Survey

PO Name: MILAN KS ZIP+4: 67105-9998 Completed by: [Signature]  
 Survey Period: 2/26/11 Through: 3/11/11

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column. total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Saturday	1							1
Monday	1	11						
Tuesday	11	1						
Wednesday	11	1	1				1	
Thursday								1
Friday	11						1	1
Saturday	11				1			
Monday	11	1						
Tuesday	11	11				1		
Wednesday	11	1						
Thursday					1			
Friday	11	1	1					
Total Transactions	24	10	2	0	2	1	2	3
Time Factor	x .777	x 1.083	x 1.969	x 5.06	x 2.875	x 1.792	x 1.787	x 1.188
Total Minutes	18.65	10.83	3.94	0	5.75	1.792	3.58	3.57

Average Number Daily Transactions: 3.67 Average Daily Retail Workload in Minutes: 4.01

## Survey of Incoming Mail

Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and Zip+4 MILAN 67105 - 9500  
Dates Recorded 02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	5	5	34	22	7	0	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	13	77	42	85	3	0	0	0
Tue - 03/01	88	4	12	46	0	0	0	0
Wed - 03/02	15	0	12	24	7	2	0	0
Thu - 03/03	11	78	28	38	4	3	0	0
Fri - 03/04	13	3	43	43	3	1	0	0
Sat - 03/05	10	1	14	12	3	2	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	7	15	85	48	6	4	0	0
Tue - 03/08	9	2	38	28	1	1	0	0
Wed - 03/09	8	39	27	103	5	0	0	0
Thu - 03/10	5	6	34	26	4	3	0	0
Fri - 03/11	20	1	39	80	3	4	0	0
TOTALS	204	231	408	555	46	20	0	0
Daily Average	17.0	19.3	34.0	46.3	3.8	1.7	0.0	0.0

Signature of Person Making Count:

Printed Name:

Date:

RON REILLY

RON REILLY

03/14/11

## Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.



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## Survey of Incoming Mail

Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and ZIP+4:

MILAN KS 67105-9998

Dates Recorded:

2/26/11

through

3/11/11

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Saturday	5	5	34	22	7	0		
Monday	13	27	42	85	3	0		
Tuesday	88	4	12	46	0	0		
Wednesday	15	0	12	24	7	2		
Thursday	11	78	28	38	4	3		
Friday	13	3	43	43	3	1		
Saturday	10	1	14	12	3	2		
Monday	7	15	85	48	6	4		
Tuesday	9	2	38	28	1	1		
Wednesday	8	39	27	103	5	0		
Thursday	5	6	34	26	4	3		
Friday	20	1	39	80	3	4		
TOTALS	204	231	408	555	46	20		
Daily Average	17	19.25	34	46.25	3.84	1.67		

Signature of Person Making Count:

Alicia Jones

Printed Name:

Alicia Jones

Title:

OIC

## Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Note: Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

## Survey of Dispatched Mail

Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and Zip+4

MILAN 67105 - 9500

Dates Recorded

02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	4	1	0	0	0	0	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	63	7	1	1	2	0	0	0
Tue - 03/01	66	4	1	0	0	0	0	0
Wed - 03/02	22	5	1	0	0	0	0	0
Thu - 03/03	30	4	0	0	0	0	0	0
Fri - 03/04	24	2	2	1	1	0	0	0
Sat - 03/05	16	1	1	0	1	0	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	25	4	0	0	1	0	0	0
Tue - 03/08	23	1	0	0	3	0	0	0
Wed - 03/09	45	2	0	0	0	0	0	0
Thu - 03/10	26	0	0	0	0	0	0	0
Fri - 03/11	19	1	0	0	1	0	0	0
TOTALS	363	32	6	2	9	0	0	0
Daily Average	30.3	2.7	0.5	0.2	0.8	0.0	0.0	0.0

Signature of Person Making Count:

RON REILLY

Printed Name:

RON REILLY

Date:

03/15/11

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## Survey of Dispatched Mail

Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and ZIP+4: MILAN KS 67105-9998

Dates Recorded: 2/26/11 through 3/11/11

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Saturday	4	1	Ø	Ø	Ø	Ø		
Monday	63	7	1	1	2	Ø		
Tuesday	66	4	1	Ø	Ø	Ø		
Wednesday	22	5	1	Ø	Ø	Ø		
Thursday	30	4	Ø	Ø	Ø	Ø		
Friday	24	2	2	1	1	Ø		
Saturday	16	1	1	Ø	1	Ø		
Monday	25	4	Ø	Ø	1	Ø		
Tuesday	23	1	Ø	Ø	3	Ø		
Wednesday	45	2	Ø	Ø	Ø	Ø		
Thursday	26	0	0	0	0	0		
Friday	19	1	Ø	Ø	1	Ø		
TOTALS	363	32	6	2	9	Ø		
Daily Average	30.25	2.67	0.5	0.17	0.75	Ø		

Signature of Person Making Count:

Printed Name:

Alicia Jones

Title:

OIC



03/08/2011

OIC/POSTMASTER

SUBJECT: MILAN Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the MILAN Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the MILAN Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to LEANN TVRDY by 03/22/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>31</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>31</u>

If you have any comments on alternate means of providing services to the MILAN customers, please provide them below:

n/a

LEANN TVRDY  
Post Office Review Coordinator

Comments:

n/a

cc: Official Record

**Businesses/Religious Institutions/Civic Organizations/Local Government Offices**

Larson Farm  
Joan Wise's Cleaning & Mowing Service  
Jim Wise's Woodwork  
Pure Romance By Roxy  
CRG Enterprises  
City of Milan  
TSFH Health Coach Service  
EC Digging  
Ryan Township  
Pontious Farms  
SkyBo Farm  
Silver Creek Outfitters  
1<sup>st</sup> Baptist Church  
Prairieland Food – Registrar  
AVON Rep  
Tracy Mower Service

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Milan, Kansas 67105



Alicia Jones - OIC

3/4/11



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02/23/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the MILAN Post Office, 67105 - 9500, located in Sumner County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC

NBR records of mail theft or vandalism: 1

Comments/Findings:

cc: Official Record



02/23/2011

*Sumner County Sheriff  
Sumner County Courthouse  
Wellington KS 67152*

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the MILAN Post Office, 67105 - 9500, located in Sumner County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: \_\_\_\_

Comments/Findings:

*Sumner County Sheriff's Dept has no significant  
Reports for this area.*

cc: Official Record

SUMNER COUNTY SHERIFF  
610 E. HILLSIDE  
WELLINGTON, KS 67152

## Post Office Survey Sheet

Post Office Name	<u>MILAN</u>	ZIP+4	<u>67105-9500</u>
Congressional District	<u>Kansas 4th</u>	Date	<u>03/14/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

facility does not have running water

2. Is the facility accessible to persons with disabilities? ☐ Yes ☒ No

3. Lease terms? 30-day cancellation clause? \$4966 annual lease thru 9/30/2015 with a 365 cancellation clause

4. Are suitable alternate quarters available for an independent Post Office? If so, where?  
none

5. List potential CPO sites.  
none

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No  
If yes, please identify them by name and address.  
n/a

7. Which career and noncareer employees will be affected and what accommodations will be made for them?  
PMR is currently the OIC at Freeport and will be offered opportunity to transfer

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?  
mail arrives at 0730 & dispatches at 1730 via HCR / if office discontinued HCR eliminated / collection box to be removed / no lock pouch

How many Post Office boxes are installed? 96

How many Post Office boxes are used? 31

What are the window service hours? 08:00 - 12:00 - 13:45 - 16:00 M-F

08:00 - 09:45 S

What are the lobby hours? 08:00-17:30 M-F

08:00-17:30 S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.  
none



**Post Office Survey Sheet***(continued)*

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? <u>none</u>
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. <u>none</u>
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? <u>none</u>
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? <u>33 H</u></p> <p>b. Will this change result in the route being overburdened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, what accommodations will be made to adjust the route? _____</p> <p>c. How many boxes and miles will be added to the route? <u>31, box 1.00 Miles</u></p> <p>d. What would be the additional annual expense if the route is increased? <u>4217</u></p> <p>e. What is the one-time cost of CBU/parcel locker installation (if appropriate)? <u>0</u></p> <p>f. At what time of the day does the carrier begin delivery to the community? <u>9:30</u></p> <p>Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, how? <u>0</u></p>
14.	<p>Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less</p> <p>_____</p>

## Community Survey Sheet

### Community Survey Sheet

Post Office Name	<u>MILAN</u>	ZIP+4	<u>67105-9500</u>
Congressional District	<u>Kansas 4th</u>	Date	<u>03/14/2011</u>

1. Incorporated?

☒ Yes ☐ No

Local government provided by:

Milan Mayor & Village Board

Police protection provided by:

Sumner County Sheriff

Fire protection provided by:

Argonia KS Volunteer Fire Dept

School location:

Argonia KS Public Schools

2. What population growth is expected? (Please document your source)  
minus .74% via USPS zip code demographic report

3. What residential, commercial, or business growth is expected? (Please document your source)  
n/a

History. (Are there any special historical events related to the community?)

Are there any special community events to consider?

4. Is the Post Office facility a state or national historic landmark (see ASM 515.23)?  
Check with the field real estate office when verification is needed.)  
none

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?  
Ag/Farm related

Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center.

6. Do employees of the office offer assistance to senior citizens and handicapped)?  
What provisions can be made for these services if the Post Office is discontinued?  
none

## Highway Contract Route Cost Analysis Form

### Highway Contract Route Estimated Cost for Alternative Service

Office Name: MILAN  
Office Zip+4: 67105 -9500 District: CENTRAL PLAINS PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

**Total time added to the route** 0.00

3. Enter the HCR hourly rate  
(Contact Area Manager, Purchasing/Contracting Officer) 0.00

**Total additional compensation (HCR hourly rate x total time added to the route)** 0.00

# Rural Route Cost Analysis Form

Docket: 1373064 - 67105  
Item Nbr: 17  
Page Nbr: 2

## Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: MILAN  
Office Zip+4: 67105 -9500 District: CENTRAL PLAINS PFC

- |    |   |                 |                       |                 |
|----|---|-----------------|-----------------------|-----------------|
| 1. | Enter the number of additional boxes to be added to the rural route                               | <u>31</u>       |                       |                 |
| 2. | Enter the number of additional miles to be added to the route                                     | <u>1.00</u>     |                       |                 |
|    | Enter the volume factor   | <u>2.21</u>     |                       |                 |
|    | <b>Total (additional boxes x volume factor)</b>   |                 |                       | <u>68.51</u>    |
| 3. | Enter the number of additional boxes to be added to the rural route                               | <u>31</u>       |                       |                 |
|    | Centralized boxes   | <u>0.00</u>     | x 1.00 Min            | <u>0.00</u>     |
|    | Regular L route boxes   | <u>0.00</u>     | x 1.82 Min            | <u>0.00</u>     |
|    | Regular Non-L route boxes   | <u>31.00</u>    | x 2.00 Min            | <u>62.00</u>    |
|    | <b>Total additional box allowance</b>   |                 |                       | <u>62.00</u>    |
| 4. | Enter the number of additional daily miles to be added to the rural route                         | <u>1.00</u>     | x 12 Mileage Standard | <u>12.00</u>    |
|    | <b>Total additional minutes per week</b><br>(miles carried to two decimal places)                 |                 |                       | <u>142.51</u>   |
| 5. | Total additional annual minutes (additional minutes per week year)                                | <u>142.51</u>   | x 52 Weeks            | <u>7,410.52</u> |
| 6. | Total additional annual hours (additional annual minutes/ 60 minutes per hour)                    | <u>7,410.52</u> | / 60 Minutes          | <u>123.51</u>   |
| 7. | Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated) | <u>34.15</u>    |                       |                 |
|    | <b>Total Annual Cost (additional annual hours x rural cost per hour)</b>                          |                 |                       | <u>4,217.82</u> |
| 8. | Enter lock pouch allowance (if applicable)  |                 |                       | <u>0.00</u>     |
|    | <b>Total annual cost for alternate service (annual cost minus lock pouch allowance)</b>           |                 |                       | <u>4,217.82</u> |

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 03/21/2011																								
2. Post Office Name MILAN		3. State and ZIP + 4 Code KS, 67105-9500																										
4. District, Customer Service CENTRAL PLAINS PFC	5. Area, Customer Service WESTERN	6. County Sumner	7. Congressional District Kansas 4th																									
8. Reason for Proposal to Discontinue The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.		9. PO Emergency Suspension (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 09/30/2008  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150)EAS-53 Downgraded from EAS-53 d. No of Clerks- 1 No of Career- 0 No of Non-Career- 1 e. No of Others- 0 No of Career- 0 No of Non-Career- 0		a. Time M-F 08:00 - 12:00 - 13:45 - 16:00 Sat 08:00 - 09:45 a. Lobby Time M-F 08:00-17:30 Sat 08:00-17:30 Total Window Hours Per Week 33.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 31 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 31 g. No. Receiving Duplicate Service 2 h. Average No. Daily Transactions 4.40		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>36</td><td>32</td></tr> <tr><td>b. Newspaper</td><td>80</td><td>0</td></tr> <tr><td>c. Parcel</td><td>5</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>121</td><td>32</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	36	32	b. Newspaper	80	0	c. Parcel	5	0	d. Other	0	0	e. Total	121	32	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	36	32																										
b. Newspaper	80	0																										
c. Parcel	5	0																										
d. Other	0	0																										
e. Total	121	32																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY		Receipts	b. EAS Step 1 PM Basic Salary (no Cola)	c. PM Fringe Benefits (33.5% of b.)																								
2008		\$ 5,525	\$ 15350	\$5,142																								
2009		\$ 5,066																										
2010		\$ 5,277																										
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 09/30/2015 Annual Lease \$ 4966  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain: 365 day cancellation clause																												
17. Schools, Churches and Organization in Service Area: No: 2 City of Milan 1st Baptist Church		19. Administrative/Emanating Office (Proposed): Name ARGONIA PO EAS Level 13 Miles Away 7.0 Window Service Hours: M-F 08:00 16:00 SAT 08:30 10:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 251																										
18. Businesses in Service Area: No: 13 Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower		20. Nearest Post Office (if different from above): Name ARGONIA PO EAS Level 13 Miles Away 7.0 Window Service Hours: M-F 08:00 16:00 SAT 08:30 10:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 251																										
21. Prepared by																												
Printed Name and Title RON REILLY		Signature RON REILLY		Telephone No. AC () (402) 930-4431																								
PO Discontinuance Coordinator Name LEANN TVRDY		Telephone No. AC () (402) 930-4431		Location OMAHA, NE																								



**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406



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03/31/11

OIC/POSTMASTER

SUBJECT: MILAN Post Office

Enclosed are questionnaires addressed to customers of the MILAN Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 04/16/11 for further review.

LeAnn Tvrdy  
Post Office Review Coordinator  
Enclosures





03/31/2011

POSTAL CUSTOMER  
MILAN POST OFFICE  
MILAN, KS 67105

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Milan Post Office retired on 09/30/2008. The Office is being studied for possible closing or consolidation for the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Argonia Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Argonia Post Office, located 7.0 miles away. Hours of service at this office are 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 04/12/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Milan Community Center on Tuesday, April 12, 2011 from 7:00 pm to 9:00 pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call LeAnn Tvrdy at (402) 930-4431.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael P. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,  
Carrier delivery information CBU information sheet (when appropriate)



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

---

☐ Personal needs

---

☐ Banking

---

☐ Employment

---

☐ Social needs

---

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

---

Address:

---

Telephone:

---

Date:

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☐ Personal needs

☒ Banking

☒ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Janet Allen

Address:

374 S. Milan Rd. Milan KS 67105

Telephone:

620-435-6773

Date:

4-9-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

JANET ALLEN  
374 S MILAN RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



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2

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Larry & Nancy Haskins

Address:

350 S. Dixon Rd Milan KS 67105-8031

Telephone:

(620) 435-6548

Date:

4-19-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



1373064-67105

21

3

We live on the  
edge of the Milan  
Rt - We live S.  
of Argonia & use  
the Argonia P.O.

The only time I  
use Milan - is to  
call them when  
we are going on Vac.  
- to hold our mail.

I buy stamps from  
our carrier.

When I mail a  
pkg I usually go  
to the Argonia P.O.

I have put sm pkg  
in my mail box,  
but not very often.

We ~~never~~ go to  
Milan - our route  
to the city is  
going through Argonia.  
Argonia is important  
to us.



07/14/2011

LARRY AND NANCY HASKINS

350 S DIXON RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- |                                  |                              |  |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings      | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

**Nonpostal Services**

- |   |                              |  |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms)            | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop                                  | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- |                                |                              |  |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| e. Other                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO            |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Mail bills in Argonia for Security Reasons

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☒ Better      ☐ Just as Good      ☐ No Opinion      ☐ Worse

If yes, please explain:

*I might not get as much of someone else's mail as I do now. It is just a gossip center.*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping *Wellington or Argoia*  
☒ Personal needs *Wellington or Conway Springs*  
☒ Banking *Conway Springs*  
☒ Employment *Wellington*  
☒ Social needs *Wichita*

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

*Roger L. Ray*

Address:

*Box 84 203 S. MADISON MILANKS. 67105*

Telephone:

*620-435-4469 — 620-440-8122*

Date:

*4-4-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

ROGER L RAY  
BOX 84  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain: "B"

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

"They are off the beaten path, more than a block away from my house. Takes more of my gas = \$ to get there."

"What is our mail input/output volume compared to Arg, Mayfield, Viola, Milton, Danville & Conway Springs?"



Why not fewer days a week instead of closing?  
What will happen to the actual boxes out of the post office? What if I wanted to buy mine?

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.  
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

Won't be a convience any more. I won't be home when the carrier comes. What if I need stamps or have a large package to mail. Can't sit it out if it is raining. The neighbor kids could also take it.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Wellington



Personal needs

Wellington



Banking

Conway/Wellington



Employment

Wellington



Social needs

Wellington/Wichita

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

P.O. Box 62

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Written  
Response  
Requested.

Township Meeting  
4/12/11 6-7pm  
GOSD.

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

- Where will we get pop machine change? Another luxury you will take from us
- Who will reimburse me for my checks, labels & stamps if I am forced to change my address?
- Who will notify all of my "billing" people... why should I have to use my time to do so?
- would rather be recognized as part of Mayfield than Argonia if you close us down.
- Thanks for thinking of us, but we like things



07/14/2011

PO BOX 62  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain: \_\_\_\_\_

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain: \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain: \_\_\_\_\_

*I just may retire soon*

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Wellington

☒ Personal needs

"

☒ Banking

"

☒ Employment

Argonia

☐ Social needs

None

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Tammy Pontious

Address:

P.O. Box 37 Milan, KS.

Telephone:

620-435-6844

Date:

4-9-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Written  
request  
please



07/14/2011

TAMMY PONTIOUS

PO BOX 37  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Wellington, Kans Argonia Ks



Personal needs



Banking

Argonia Ks



Employment



Social needs

Wellington, Ks

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Corine Shaffer

Address:

204 N Adams, Milan, Ks 67105

Telephone:

620-435-6624

Date:

4-11-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





07/14/2011

CORINE SHAFFER

204 N ADAMS  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

James A & Joan Wise

Address:

222 E. Market, Milan, KS 67105

Telephone:

1-620-435-6347

Date:

4-11-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

JAMES & JOAN WISE

222 E MARKET  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

*Unless you provide locked & covered postal box in center location of Helen Ransom it would be very dangerous to have mail stolen here.*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

*Wichita*

☒ Personal needs

*..*

☒ Banking

*Wellington*

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

*Darlene Larson*

Address:

*124 No Madison Po Box 144*

Telephone:

*620-435-6423*

Date:

*4/6/11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*I am a widow and have both hips replaced and am not able to pick-up my mail everyday and do not care to have my mail sitting in an unlocked box at a location away from my front door for any period of time.*

*I do not desire to change my address to another one as I have had this one since 1966.*



07/14/2011

DARLENE LARSON

PO BOX 144  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Wellington Post Office Wellington, KS



- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☒ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No *No businesses in the community*

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*Recession here everyone need to help.  
Closing our Post Office could help.  
I agree Milan Post Office should be closed.*

*One thing I would need to know.  
Can I put our mailbox where it would work best*



07/14/2011

MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better      ☐ Just as Good      ☐ No Opinion      ☐ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

---

☒ Personal needs

---

☒ Banking

---

☐ Employment

---

☐ Social needs

---

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Jarrod Andra

Address:

---

Telephone:

---

Date:

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

JARROD ANDRA

MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

I am in a wheelchair - Everyone helps me.

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

Lost Pet - Death of a Neighbor

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☒ NO

If yes, please explain:

W

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Boyd L. Jones & Norma J. Jones

Address:

207 N. Adams MILAN, KS 67105

Telephone:

620-435-6950

Date:

4-5-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

BOYD AND NORMA JONES

207 N ADAMS  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

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4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

*Phyllis Mc Claffin*

Address:

*109 W Main Milan Ks 67105*

Telephone:

*620-435-6502*

Date:

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

PHYLLIS MCCLAFFIN

109 W MAIN  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

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4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☐ Shopping Wellington
- ☐ Personal needs Wellington
- ☐ Banking Wellington
- ☐ Employment Wellington
- ☐ Social needs Wellington

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: MARVIN KLINE

Address: 880 W 10th Ave

Telephone: 620-435-6452

Date: 4-6-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

MARVIN KLINE  
880 W 10TH AVE  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, reading "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

*Shopping in Wellington once a week.*

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

Wellington and Wichita

☐ Personal needs

" "

☐ Banking

Wellington

☐ Employment

Retired

☐ Social needs

Church - Argonia - also Library

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Leta R. Bruce

Address:

1124 W. 20th St. Milan, Ks. 67105

Telephone:

620-435-4410

Date:

4-7-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





07/14/2011

LEETA R BRUCE

1124 W 20TH N  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael T. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input checked="" type="checkbox"/>	Shopping	Wichita, Wellington
<input checked="" type="checkbox"/>	Personal needs	"
<input checked="" type="checkbox"/>	Banking	Conway Springs
<input checked="" type="checkbox"/>	Employment	Conway Springs
<input checked="" type="checkbox"/>	Social needs	

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Kristina & Robert Johnson

Address: 190 N. Springdale Rd Milan KS 67105

Telephone: (620-435-6493 Home) (316-293-6114 cell)

Date: 4-4-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

KRISTINA & ROBERT JOHNSON

190 N SPRINGDALE RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Conway Springs post office

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input checked="" type="checkbox"/>	Shopping	Milan	Has	Nothing
<input checked="" type="checkbox"/>	Personal needs			
<input checked="" type="checkbox"/>	Banking			
<input checked="" type="checkbox"/>	Employment			
<input checked="" type="checkbox"/>	Social needs			

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Dan Weaver

Address:

~~3520 Armistead~~ (ld sorry) 1199 W. 20th Ave N. Milan, KS 67105

Telephone:

820-435-6105

Date:

April 3, 11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

DAN WEAVER  
1199 W 20TH AVE N  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

if yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

*City of Milan business and notices*

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

*This is our last storefront.  
Don't take it away*

Name:

*Roxy & Chris Gallardo*

Address:

*305 N Adams Milan KS 67105*

Telephone:

*620 435 6131*

Date:

*4/8/11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

ROXY AND CHRIS GALLARDO

305 N ADAMS  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael P. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: won't be able to drive to other post office +  
not able to buy stamps.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Wellington + Wichita + Conway Springs

☐ Personal needs

☒ Banking Wichita

☒ Employment Wichita

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Wendy Christiansen

Address: 2195 Adams P.O. Box 34 Milan, Ns. 62105

Telephone: 620 435-6865

Date: 4-8-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

WENDY CHRISTIANSEN

PO BOX 34  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

She lives w/me

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

Cause have a hard time making it to  
Ogdenia after work.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Wellington

☐ Personal needs

☒ Banking Wichita

☒ Employment Wichita

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Dennis & Crystal Baker / Lauretta Frame

Address:

306 E Main P.O. Box 96 Milan KS

Telephone:

420-435-6946

Date:

4-5-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

DENNIS AND CRYSTAL BAKER

PO BOX 96  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





Docket: 1373064 - 67105

Item Nbr: 21

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1-2 per yr
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.

3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No *None exist.*

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

*Joe and Claire Thompson*

Address:

*972 West 40th St S, Milan, KS 67105-8008*

Telephone:

*620 435-6818*

Date:

*4-8-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We have felt for several years that keeping the small post offices open is a waste of taxpayer dollars. Having experienced living in a town with a post office and living in the country where we receive our mail by carrier, there is minimal inconvenience if any.

When you consider the amount of money saved on the rent of the building and salary of a Postmaster, compared to the number of people being serviced; it is obvious that the financially responsible thing is to close the Milan Post Office.

Many of the people being serviced, work outside the community or else travel to buy groceries, gas, and everything else they need. It is more of an emotional response than anything else if people oppose this idea.



07/14/2011

JOE AND CLAIRE THOMPSON

972 WEST 40TH ST S  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael P. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

*It is out of our way to go through Milan we have no business to do there.*

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: Georgia Wacker

Address: 1448 W 32 St. S. Milton, Ks. 67105

Telephone: 1-620-435-6467

Date: 4-7-011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

GEORGIA WACKER

1448 W 32ND ST S  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, reading "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

- |  | Daily                               | Weekly                   | Monthly                  | Never                               |
|--|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| a. Buying Stamps   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| b. Mailing Letters   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| c. Mailing Parcels   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| d. Pick up Post Office box mail  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| e. Pick up general delivery mail   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f. Buying money orders   | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| h. Sending Express Mail  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| i. Buying stamp-collecting material  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board

☒ YES ☐ NO

- e. Other

☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.

3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

*my box service is a lot better*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

*Wallington*

*Mayfield*

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

*Mortimer*

Address:

*P.O. Box 114 Milan*

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

It would cause hardship  
to move to Arizona

Do you realize how much  
effort & time to change  
addresses for all your

Drivers license  
Credit Cards

Business contacts

Personal contacts

Social Security

Medicare

Income Taxes

• We have rented a  
post office ~~box~~ box for  
more than thirty years  
Best money I have spent  
knowing everything has  
been safe & secure,  
We didn't want our  
mail box because one  
reason is identity thief

The person that retired  
from Milan in 2008 was  
not a postmaster she  
was officer in charge,

We need our post office  
we have alot of retired  
& fixed income resident  
who depend on our local  
post office

We wonder why we  
couldn't have hours  
shorten like 8-12  
Mayfield Post Office is  
open only four hours.

It is going to cost more  
to have extra routes  
carried.

Not having a postmaster  
is not our fault. been  
one could have been  
appointed right.



07/14/2011

MORTIMERS

PO BOX 114  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

GO NEAR P.O. IN WELLINGTON SHOPPING

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Wellington or Conway Springs

☒ Personal needs Wellington

☒ Banking Wellington

☐ Employment Retired & disabled

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

There are NO businesses in Milan

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Billy M Howell

Address:

106 N Adams Milan KS 67105

Telephone:

620 435 6967

Date:

April 5, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I have used mail delivery for a number of years so it would not make me much difference

Thank You  
Billy M Howell



07/14/2011

BILLY M HOWELL

106 N ADAMS  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping Wellington, Ks
- ☒ Personal needs Argonia & Wellington
- ☒ Banking Argonia
- ☐ Employment retired
- ☒ Social needs Argonia & Wellington

5. Do you currently use local businesses in the community?

☐ Yes ☐ No We have none

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Olivera Lacey

Address:

201 S. Adams, Box 55, Milan, Ks. 67105

Telephone:

620-435-6755

Date:

April 6, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

ALVERA LACEY  
PO BOX 55  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael T. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Wellington Dillons

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Mrs Paul Jacobs Paul Jacobs

Address:

409 W. Main St, Milan, Ks 67105-8204

Telephone:

620-435-6935

Date:

4-4-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

PAUL JACOBS  
409 W MAIN ST  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Other Postal Services

- |                                  |                              |  |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings      | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

### Nonpostal Services

- |   |                              |  |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms)            | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop                                  | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- |                                |   |  |
|--------------------------------|---|--|
| d. Using public bulletin board | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| e. Other                       | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

would force us to drive 14 miles daily to pick up  
+ mail

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

There is no shopping in Milan



Personal needs

Not available in Milan



Banking

Not available within 20 miles



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

There are no local businesses

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

There are no local businesses

Name:

Richard + Louise Wild

Address:

240 N. Milan Rd. PO Box 75

Telephone:

620-229-3983

Date:

4-4-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

RICHARD & LOUISE WILD

PO BOX 75  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





Docket: 1373064 - 67105  
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Page Nbr: 2

### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

*shop in Wellington  
or Bank in Mayfield*

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Wellington



Personal needs



Banking

Mayfield



Employment



Social needs

Wichita

5. Do you currently use local businesses in the community?



Yes



No

N/A

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Gary Tracy

Address:

704 N Monroe

Telephone:

620-435-6759

Date:

4-6-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

GARY TRACY  
704 N MONROE  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☒ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☐ NO

If yes, please explain:

*Public Building Open Daily in The Town. This is the only*

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes

☐ No

*There is none*

If yes, would you continue to use them if the Post Office is discontinued?



Yes

☐ No

Name:

*Ed Larson*

Address:

*657 S. Milan Rd*

Telephone:

*620 - 435-6869*

Date:

*5-7-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*I refuse to use Argonia service for any reason. Will we still have our Milan 67105 Address & zip code?*



07/14/2011

ED LARSON

657 S MILAN RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Trvdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael P. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- |                                  |                              |  |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings      | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

#### Nonpostal Services

- |   |                              |  |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms)            | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop                                  | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- |                                |   |                             |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| e. Other                       | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.

3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Casey & Caylee Koehler

Address:

259 S. Springdale Rd.

Telephone:

620 435-6226

Date:

4/4/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





07/14/2011

CASEY & CAYLEE KOEHLER

259 S SPRINGDALE RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1373064 - 67105

Item Nbr: 21

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping Wellington & Wichita
- ☐ Personal needs \_\_\_\_\_
- ☐ Banking We have just the Post office here in Milan
- ☐ Employment retired
- ☐ Social needs Wichita or go visited my kids out of state

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: Henna L. Joseph

Address: Box 82 Milan IL 6105

Telephone: 620 435 6426

Date: 4-5-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Dear Sir

I use the Milan post office for all my mailing need. I don't go to any other post office. I would have to go to Argonia And That is 6 miles West of Milan. And the cost of gas I would not like that at all.

I have lived here in Milan for 52 years. I like my Milan Post office. I don't have to go any where else for my mailing needs

Minna F Joseph



07/14/2011

GLENNA L JESSEPH

BOX 82  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael P. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☒ NO

If yes, please explain:

Wellington Post Office when shopping

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Wellington

☒ Personal needs " "

☒ Banking " "

☒ Employment " "

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: Teresa Blake

Address: 351 S Springdale Rd Wichita, KS 67105

Telephone: \_\_\_\_\_

Date: 4-5-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

TERESA BLAKE  
351 S SPRINGDALE RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





Docket: 1373064 - 67105

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**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Argonia Ks postoffice

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

---

Address:

---

Telephone:

---

Date:

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the MILAN Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☒ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/14/2011

, 67105.

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

Tuesday, April 12, 2011  
5:05 PM

DOCKET: 1373064 - 67105  
ITEM NBR: 22  
PAGE NBR: 33

If you decide to close the  
Milan Kansas post office I  
would be interested in purchasing  
the entire contents of the Post  
Office, all the Boxes, mail  
slot, Hand Cancellation Stampers,  
Scales ect. You folks  
would not have the expense of  
Removal & hauling to Nebraska.

Sincerely  
Ed Larson



620-435-6869  
Cell 620-845-9880



07/18/2011

ED LARSON

657 S MILAN RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Milan Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- Your letter of interest to purchase items at the Milan Post Office has been received.

If it is determined that a discontinuance of the Milan Post Office should be pursued, a formal proposal will be posted in the Argonia Post Office and Milan Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael A. Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

## Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the MILAN Post Office on 03/31/2011. Additionally, during the survey period, questionnaires were available at the MILAN Post Office to walk-in retail customers.

### 1. Number of Questionnaires

Total questionnaires distributed	87
Favorable to proposal	6
Unfavorable to proposal	10
Expressing no opinion	16
Total questionnaires received	32

### Postal Concerns

The following postal concerns were expressed

1. Concern (Favorable):  
No Concern  
Response:
2. Concern (No Opinion):  
Customers were concerned about a change of address  
Response:  
You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.
3. Concern (No Opinion):  
No Concern  
Response:
4. Concern (Unfavorable):  
Customer expressed a concern about nonpostal services  
Response:  
You expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
5. Concern (Unfavorable):  
Customers expressed concern over the dependability of rural route service  
Response:  
You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
6. Concern (Unfavorable):  
Customers were concerned about having to travel to another post office for service  
Response:  
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

### Nonpostal Concerns

The following nonpostal concerns were expressed



## Community Meeting Roster

Ron Reilly POD Coordinator

Time 7:00 pm

Place: Milan Community Center

This document may become a part of the official record that will be available for public viewing.

**Names of Customers Present:**

[illegible]

### Community Meeting Roster

Postal Service Representative (Names and Titles):

Mike Monnington MPOO

Ron Reilly POD Coordinator

Date: 04/12/2011

Time: 7:00 pm

Total Number of Customers Present:

0 18

Place: Milan Community Center

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Jammy Pontious	P.O. Box 37	67105	620-435-6844
Wendy Christensen	P.O. Box 34	67105	
Alvera Lacey	P.O. Box 55	67105	620-435-6755
Martha Jones	P.O. Box 83	67105	620-435-6950
Corine Shaffer	P.O. Box 51	67105	620-435-6624
Betty Jones	PO Box 83	67105	620-435-6950
W.D.	206 W Cherry	67004	620-326-1824
Jean M. Wise	222 E. Market	67105	620-435-6347
James A. Wise	222 E. Market	67105	620-435-6347
El Larson	657 S. Milan Rd	67105	620-435-6869
D. T. T. T.	PO Box 114	67105	620-435-6759
June Williams	302 N. Monroe	67105	620-435-6804
Dorothy Galardo	305 N. Adams	67105	620-435-6131
Pat Tracy		67105	
Shirley Smith	224 Prairie	67105	620-435-6426
Phyllis McCallin	109 W. Main	67105	620-435-6512
Delene Larson	P.O. Box 144	67105	620-435-6423
Jerry Montanari	PO Box 114	67105	620-435-6662

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

1. Concern (UnFavorable):  
Customer inquired about a railroad stop that required a post office to remain.  
Response:  
Research would be completed and follow up with the customer.
2. Concern (UnFavorable):  
Customer stated that the post office had run its course and it was time to close.  
Response:  
No response.
3. Concern (UnFavorable):  
Customers asked why their post office was being discontinued while others were retained  
Response:  
You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
4. Concern (UnFavorable):  
Customers expressed concern for loss of community identity  
Response:  
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
5. Concern (UnFavorable):  
Customers expressed concern over the dependability of rural route service  
Response:  
You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
6. Concern (UnFavorable):  
Customers felt the post office should remain open since they paid taxes  
Response:  
You expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.
7. Concern (UnFavorable):  
Customers were concerned about a change of address  
Response:  
You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.
8. Concern (UnFavorable):  
Customers were concerned about a change of ZIP Code  
Response:  
You expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.
9. Concern (UnFavorable):  
Customers expressed concern for loss of community identity  
Response:  
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest

and many of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

10. **Concern (UnFavorable):**  
Customers were concerned about obtaining accountable mail and large parcels

**Response:**

You expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

11. **Concern (UnFavorable):**  
Customer expressed a concern about irregular hours that the rural route serves the community

**Response:**

You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located \_\_\_\_\_ miles away.

12. **Concern (UnFavorable):**  
Customer expressed a concern about leaving money in the mailbox

**Response:**

You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

13. **Concern (UnFavorable):**  
Customer expressed a concern about package delivery and pickup

**Response:**

You expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport.

14. **Concern (UnFavorable):**  
Customer expressed a concern about their 911 address

**Response:**

You expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.

15. **Concern (UnFavorable):**  
Customers were concerned about obtaining services from the carrier

**Response:**

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may

be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

16. **Concern (UnFavorable):**

You were concerned about having to travel to another post office for service

**Response:**

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

#### **Nonpostal Concerns**



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03/31/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at Milan Community Center on 04/12/2011 from 7:00 pm to 9:00 pm to answer questions and provide information about our service.

If you have any questions, you may contact LeAnn Tvrdy at (402) 930-4431.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

MIKE MONNINGTON  
Manager, Post Office Operations



**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: Sumner  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/10/2011  
Fax No: (402) 930-4406

DISTRICT MANAGER  
Central Plains Performance Cluster



DOCKET: 1373064 - 67105  
ITEM NBR: 28  
PAGE NBR: 1

April 1, 2011

The Honorable Mike Pompeo  
US House of Representatives  
7701 E Kellogg Ste 510  
Wichita KS 67207-1722

Dear Congressman Pompeo:

This letter is an informational notice of a Community Meeting to discuss a possible change to postal services currently being provided by the **Milan KS Post Office**. You are invited to attend this Community Meeting to be held on **April 12, 2011**, from 7:00 p.m. to 9:00 p.m. at **Milan Community Center**.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Pivovar", with a long horizontal flourish extending to the right.

Rick Pivovar  
A/District Manager  
USPS-Central Plains Performance Cluster



## Proposal Checklist

### Section I

#### Responsiveness to Community Postal Needs

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Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

### Section II

#### Effect on the Community

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Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

### Section III

#### Effect on Employees

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Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

**Section IV**

**Economic Savings**

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-53, Minimum, no COLA)

Fringe benefits 33.5%

Rental costs, excluding utilities

Total annual costs

Less estimated cost of replacement service

Total annual savings

\$	15350
\$	5142
\$	4966
\$	25458
-	7217
\$	21241

A one-time expense of \$ 0 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

**Section V**

**Other Factors**

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

**Section VI**

**Summary**

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

**Section VII**

**Notices**

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date

07-19-2011

12/9/2011



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07/19/2011

SENIOR VICE PRESIDENT  
GOVERNMENT RELATIONS AND PUBLIC POLICY  
475 L'ENFANT PLAZA SW RM 10804  
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close  
the MILAN Post Office  
Docket No. 1373064

This is to advise you that on 07/29/2011, I will post for public comment a proposal to close the MILAN Post Office in Sumner ,  
Congressional District No. Kansas 4th.

If you have any questions, please call LEANN TVRDY District Review Coordinator at (402) 930-4431.

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

RICK PIVOVAR  
District Manager  
CENTRAL PLAINS PFC District

cc: Manager, Customer Service Operations  
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920  
Proposal



07/19/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of  
MILAN Proposal  
Docket No. 1373064 - 67105



Please post the enclosed proposal to close the MILAN Post Office in the lobby. The proposal must be posted in a prominent place from 07/29/2011 through close of business on 09/29/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (402) 930-4431.

  
LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC District

Enclosures: PS Form 4920  
Proposal  
Invitation for Comments  
Comment Forms  
Official Record

Date of Posting: 07/29/2011

Date of Removal: 09/29/2011

## UNITED STATES POSTAL SERVICE

### INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE MILAN, KS POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

To the customers of the Milan Post Office:

The Postal Service is considering the close of the Milan Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 07/29/2011 through 09/29/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Milan Post Office and Argonia Post Office . If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

LEANN TVRDY  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

For more information, you may call LEANN TVRDY at (402) 930-4431 or write to the above address.

Thank you for your assistance.



MIKE MONNINGTON  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

DOCKET NO.

1373064-67105

ITEM NO.

33

PAGE

1

Date of Posting: 07/29/2011

Posting Round Date:

Date of Removal: 09/29/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 12, 2011, representatives from the Postal Service were available at Milan Community Center to answer questions and provide information to customers. 0 customer(s) attended the meeting.

On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers expressed concern over the dependability of rural route service

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
2. **Concern:** Customers were concerned about a change of address

**Response:** The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.
3. **Concern:** Customers were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
4. **Concern:** Request to purchase items

**Response:**

The customer r letter of interest to purchase items at the Milan Post Office has been received.

5. **Concern:**

Customer expressed a concern about irregular hours that the rural route serves the community

**Response:**

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.

6. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

7. **Concern:**

Customer expressed a concern about package delivery and pickup

**Response:**

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.

8. **Concern:**

Customer inquired about a railroad stop that required a post office to remain.

**Response:**

Research would be completed and follow up with the customer.

9. **Concern:**

Customer stated that the post office had run its course and it was time to close.

**Response:**

No response.

10. **Concern:**

Customers asked why their post office was being discontinued while others were retained

**Response:**

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

11. **Concern:**

Customers were concerned about a change of ZIP Code

**Response:**

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

12. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

13. **Concern:**

Customers were concerned about obtaining services from the carrier



**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

14. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Milan is an incorporated community located in Sumner County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |                    |   |
|--------------------|---|
| 1. <b>Concern:</b> | Customer expressed a concern about nonpostal services   |
| <b>Response:</b>   | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.  |
| 2. <b>Concern:</b> | Customer expressed a concern about their 911 address  |
| <b>Response:</b>   | The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.  |
| 3. <b>Concern:</b> | Customers expressed concern for loss of community identity  |
| <b>Response:</b>   | The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory. |
| 4. <b>Concern:</b> | Customers felt the post office should remain open since they paid taxes   |

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



MIKE MONNINGTON  
Manager, Post Office Operations

07/29/2011  
Date

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the MILAN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date \_\_\_\_\_



09/26/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 09/29/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Leann K. TvrDY".

LEANN TVRDY  
Post Office Review Coordinator  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500



**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: SUMNER  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 36. The round dated copies of the proposal have been received.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 10/31/2011  
Fax No: (402) 930-4406

Date of Posting: 07/29/2011

Date of Removal: 09/29/2011



UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE SUSPENDED MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE



To the customers of the Milan Post Office:

The Postal Service is considering the close of the Milan Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 07/29/2011 through 09/29/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Argonia Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

LEANN TVRDY  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

For more information, you may call LEANN TVRDY at (402) 930-4431 or write to the above address.

Thank you for your assistance.

MIKE MONNINGTON  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500





DOCKET NO.  
ITEM NO.  
PAGE

1373064-67105  
36  
1a

*UP*  
Date of Posting: 07/29/2011

Posting Round Date:



Date of Removal: 09/29/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 12, 2011, representatives from the Postal Service were available at Milan Community Center to answer questions and provide information to customers. 0 customer(s) attended the meeting.

On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern over the dependability of rural route service  |
| <b>Response:</b>   | The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day. |
| 2. <b>Concern:</b> | Customers were concerned about a change of address   |
| <b>Response:</b>   | The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.   |
| 3. <b>Concern:</b> | Customers were concerned about having to travel to another post office for service   |
| <b>Response:</b>   | The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.   |
| 4. <b>Concern:</b> | Request to purchase items  |

**Response:**

The customer r letter of interest to purchase items at the Milan Post Office has been received.

5. **Concern:**

Customer expressed a concern about irregular hours that the rural route serves the community

**Response:**

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.

6. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

7. **Concern:**

Customer expressed a concern about package delivery and pickup

**Response:**

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.

8. **Concern:**

Customer inquired about a railroad stop that required a post office to remain.

**Response:**

Research would be completed and follow up with the customer.

9. **Concern:**

Customer stated that the post office had run its course and it was time to close.

**Response:**

No response.

10. **Concern:**

Customers asked why their post office was being discontinued while others were retained

**Response:**

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

11. **Concern:**

Customers were concerned about a change of ZIP Code

**Response:**

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

12. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

13. **Concern:**

Customers were concerned about obtaining services from the carrier

**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

14. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

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**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Milan is an incorporated community located in Sumner County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |                    |   |
|--------------------|---|
| 1. <b>Concern:</b> | Customer expressed a concern about nonpostal services   |
| <b>Response:</b>   | The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.  |
| 2. <b>Concern:</b> | Customer expressed a concern about their 911 address  |
| <b>Response:</b>   | The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.  |
| 3. <b>Concern:</b> | Customers expressed concern for loss of community identity  |
| <b>Response:</b>   | The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory. |
| 4. <b>Concern:</b> | Customers felt the post office should remain open since they paid taxes   |

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.



### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	+ \$ 4,966
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	- \$ 4,217
Total Annual Savings	<u>\$ 21,241</u>



### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

~~The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.~~

MIKE MONNINGTON  
Manager, Post Office Operations

07/29/2011  
Date



Date of Posting: 07/29/2011

Date of Removal: 09/29/2011



UNITED STATES POSTAL SERVICE



INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE SUSPENDED MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

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6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

For more information, you may call LEANN TVRDY at (402) 930-4431 or write to the above address.

Thank you for your assistance.

MIKE MONNINGTON  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500



DOCKET NO. 1373064-67105  
ITEM NO. 36  
PAGE 8

Date of Posting: 07/29/2011

Posting Round Date:



Date of Removal: 09/29/2011

Removal Round Date:



PROPOSAL TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105

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## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

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On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern over the dependability of rural route service  |
| <b>Response:</b>   | The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day. |
| 2. <b>Concern:</b> | Customers were concerned about a change of address   |
| <b>Response:</b>   | The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.   |
| 3. <b>Concern:</b> | Customers were concerned about having to travel to another post office for service   |
| <b>Response:</b>   | The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.   |
| 4. <b>Concern:</b> | Request to purchase items  |

**Response:**

The customer's letter of interest to purchase items at the Milan Post Office has been received.

5. **Concern:**

Customer expressed a concern about irregular hours that the rural route serves the community

**Response:**

The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.

6. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

7. **Concern:**

Customer expressed a concern about package delivery and pickup

**Response:**

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport.

8. **Concern:**

Customer inquired about a railroad stop that required a post office to remain.

**Response:**

Research would be completed and follow up with the customer.

9. **Concern:**

Customer stated that the post office had run its course and it was time to close.

**Response:**

No response.

10. **Concern:**

Customers asked why their post office was being discontinued while others were retained

**Response:**

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

11. **Concern:**

Customers were concerned about a change of ZIP Code

**Response:**

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

12. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

13. **Concern:**

Customers were concerned about obtaining services from the carrier

**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

14. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

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**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Milan is an incorporated community located in Sumner County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praise Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |   |  |
|---|--|
| <p>1. <b>Concern:</b></p> <p><b>Response:</b></p> | <p>Customer expressed a concern about nonpostal services</p> <p>The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.</p>   |
| <p>2. <b>Concern:</b></p> <p><b>Response:</b></p> | <p>Customer expressed a concern about their 911 address</p> <p>The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.</p>  |
| <p>3. <b>Concern:</b></p> <p><b>Response:</b></p> | <p>Customers expressed concern for loss of community identity</p> <p>The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.</p> |
| <p>4. <b>Concern:</b></p>                         | <p>Customers felt the post office should remain open since they paid taxes</p>   |

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

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### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

~~The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.~~



MIKE MONNINGTON  
Manager, Post Office Operations

07/29/2011  
Date

**NOTICE OF TAKING PROPOSAL AND COMMENTS  
UNDER INTERNAL CONSIDERATION**

Date 09/26/2011

Postal Customers of the Milan Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Milan Post Office, which was posted 07/29/2011 through 09/29/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Milan Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael P. Monnington".

MIKE MONNINGTON  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500





08/17/2011

LOUISE & RICHARD WILD

PO BOX 75  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Milan Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. You may rent a PO Box in any city you choose.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.  
If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Monnington".

Mike Monnington  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the MILAN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*We will not have postal service - our rural mail box has been robbed more than once & I would never place money in that box. Nor do I want papers with account numbers there. Algonia is 10 miles away - much too far to drive with high gas prices*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*Is it poss. ble for us to have a Post Office Box in the nearby city of Wichita (a place we go much more frequently than Algonia)? Or to receive mail at a relative's home in that city?*

*Louise + Richard Wild*

Name of Postal Customer

*Louise G. Wild*

Signature of Postal Customer

*No mailing address!!*

Mailing Address

City, State, and ZIP Code

Date



12/09/2011

MICHAEL ANDRA  
314 S. MILAN RD  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Milan Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.  
If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Mike Monnington".

Mike Monnington  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the MILAN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I regularly send mail or pickup Postal items as the Milan Post Office is handy. I will have to burn fossil fuels to get to the nearest Post Office, polluting Earth's atmosphere.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Our Post Office is the only meeting place for the older to see each other as they pickup their mail. The service has always been very cordial and professional. The bigger Post Office has rude employees.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

We have lost our school, they are taking out our bridges and closing our roads. We need a Post Office we're going back to pioneer days slowly.

Michael Andra

Name of Postal Customer



Signature of Postal Customer

314 South Milan Road

Mailing Address

Milan, KS 67105

City, State, and ZIP Code

8-5-2011

Date



08/29/2011

DARLENE LARSON

PO BOX 144  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Milan Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.  
If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mike Monnington".

Mike Monnington  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the MILAN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I prefer Cluster Boxes  
you can't wait until last week to let us know  
if we have to buy a mail box and find  
someone to install one. I am 76 years old +  
a widow woman.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

No where to get any local news.

I feel Cluster boxes would be safer  
for Milan City Patrons. (we need locked  
boxes)

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

also I don't care to have to mow yard around  
several other boxes and I don't want to put my  
box across street to a junk yard + weed grown yard.  
also there is a Rural water line in ditch.

DARlene Larson  
Name of Postal Customer

Darlene Larson  
Signature of Postal Customer

Box 144  
Mailing Address

Milan KS 67105  
City, State, and ZIP Code

8/26/11  
Date



08/29/2011

MICHELE NORRIS

124 W FRANKLIN  
MILAN, KS 67105

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Milan Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script that reads "Michael P. Monnington".

Mike Monnington  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the MILAN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

- Have to drive further for service
- Elderly who don't drive / can't will have a harder time getting their meds
- non personal experience - friendly atmosphere

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

- no meeting place
- taking our only business
- You're killing Rural America - GREED

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

- I request a mail box at my home, not a cluster up town
- I would also like to buy my box from the postoffice #62 & #123 which is not in use.

Michele Norris

Name of Postal Customer

Signature of Postal Customer

124 W. Franklin

Mailing Address

Milan KS 67105

City, State, and ZIP Code

8/22/11

Date





**A. Office**

Name: MILAN State: KS Zip Code: 67105  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 4th County: SUMNER  
EAS Grade: 53 Finance Number: 195929  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 10/31/2011  
Fax No: (402) 930-4406

## Analysis of 60-Day Posting Comments

DOCKET NO.

ITEM NO.

PAGE

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1

## Number of comments returned

Total questionnaires distributed	4
Favorable comments	0
Unfavorable comments	4
No opinion expressed	0
Total comments returned	4

## Postal Concerns

The following postal concerns were expressed

- Concern (Unfavorable):**  
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.

**Response:**  
The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
- Concern (Unfavorable):**  
Customers were concerned about mail security.

**Response:**  
Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
- Concern (Unfavorable):**  
Customers were concerned about obtaining services from the carrier.

**Response:**  
The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
- Concern (Unfavorable):**  
theft from mail box receiving mail in a nearby city other than the one proposed.

**Response:**  
Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. You may rent a PO Box in any city you choose.

## Nonpostal Concerns

The following nonpostal concerns were expressed

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1

Date of Posting: 07/29/2011

Posting Round Date:

Date of Removal: 09/29/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE  
(REVISED)

DOCKET NUMBER 1373064 - 67105

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 12, 2011, representatives from the Postal Service were available at Milan Community Center to answer questions and provide information to customers. 0 customer(s) attended the meeting.

On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern over the dependability of rural route service  |
| <b>Response:</b>   | The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day. |
| 2. <b>Concern:</b> | Customers were concerned about a change of address   |
| <b>Response:</b>   | The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.   |
| 3. <b>Concern:</b> | Customers were concerned about having to travel to another post office for service   |
| <b>Response:</b>   | The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.   |
| 4. <b>Concern:</b> | Request to purchase items  |

- Response:** The customer r letter of interest to purchase items at the Milan Post Office has been received.
5. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.
- Response:** The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
6. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
7. **Concern:** Customers were concerned about obtaining services from the carrier.
- Response:** The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
8. **Concern:** theft from mail box receiving mail in a nearby city other than the one proposed.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. You may rent a PO Box in any city you choose.
9. **Concern:** Customer expressed a concern about irregular hours that the rural route serves the community
- Response:** The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.
10. **Concern:** Customer expressed a concern about leaving money in the mailbox
- Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
11. **Concern:** Customer expressed a concern about package delivery and pickup
- Response:** The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.
12. **Concern:** Customer inquired about a railroad stop that required a post office to remain.
- Response:** Research would be completed and follow up with the customer.
13. **Concern:** Customer stated that the post office had run its course and it was time to close

- Response:** No response.
14. **Concern:** Customers asked why their post office was being discontinued while others were retained
- Response:** The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
15. **Concern:** Customers were concerned about a change of ZIP Code
- Response:** The customer expressed a concern about a change of ZIP Code. Your zip code will not change.
16. **Concern:** Customers were concerned about obtaining accountable mail and large parcels
- Response:** The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.
17. **Concern:** Customers were concerned about obtaining services from the carrier
- Response:** The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation.

absence. Upon return the customer asks the post office to resume delivery.

18. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

Milan is an incorporated community located in SUMNER County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church , Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters PraiseLand Food - Registrar Avon Rep Tracey Mower . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about nonpostal services  
**Response:** The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.
2. **Concern:** Customer expressed a concern about their 911 address  
**Response:** The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.
3. **Concern:** Customers expressed concern for loss of community identity  
**Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
4. **Concern:** Customers felt the post office should remain open since they paid



**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



MIKE MONNINGTON  
Manager, Post Office Operations

07/29/2011  
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 03/21/2011																								
2. Post Office Name MILAN		3. State and ZIP + 4 Code KS, 67105-9500																										
4. District, Customer Service CENTRAL PLAINS PFC	5. Area, Customer Service WESTERN	6. County SUMNER	7. Congressional District Kansas 4th																									
8. Reason for Proposal to Discontinue The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 09/30/2008  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150) EAS-53 Downgraded from EAS-53  d. No of Clerks- 1 No of Career- 0 No of Non-Career- 1 e. No of Others- 0 No of Career- 0 No of Non-Career- 0		a. Time M-F 08:00 - 12:00 - 13:45 - 16:00 Sat 08:00 - 09:45 Total Window Hours Per Week  a. Lobby Time M-F 08:00-17:30 Sat 08:00-17:30 33.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 31 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 31 g. No. Receiving Duplicate Service 2 h. Average No. Daily Transactions 4.40		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr> <td>a. First-Class</td> <td>36</td> <td>32</td> </tr> <tr> <td>b. Newspaper</td> <td>80</td> <td>0</td> </tr> <tr> <td>c. Parcel</td> <td>5</td> <td>0</td> </tr> <tr> <td>d. Other</td> <td>0</td> <td>0</td> </tr> <tr> <td>e. Total</td> <td>121</td> <td>32</td> </tr> <tr> <td>f. No. of Postage Meters</td> <td></td> <td>0</td> </tr> <tr> <td>g. No. of Permits</td> <td></td> <td>0</td> </tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	36	32	b. Newspaper	80	0	c. Parcel	5	0	d. Other	0	0	e. Total	121	32	f. No. of Postage Meters		0	g. No. of Permits		0
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g. No. of Permits		0																										
15a. Finances a. FY 2008 2009 2010		Receipts \$ 5,525 \$ 5,066 \$ 5,277	b. EAS Step 1 PM Basic Salary (no Cola) \$ 15350	c. PM Fringe Benefits (33.5% of b.) \$5,142																								
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 09/30/2015 Annual Lease \$ 4966  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain: 365 day cancellation clause																												
17. Schools, Churches and Organization in Service Area: No: 2 City of Milan 1st Baptist Church		19. Administrative/Emanating Office (Proposed): Name ARGONIA EAS Level 13 Miles Away 7.0 Window Service Hours: M-F 08:00 16:00 SAT 08:30 10:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 251																										
18. Businesses in Service Area: No: 13 Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower		20. Nearest Post Office (if different from above): Name ARGONIA EAS Level 13 Miles Away 7.0 Window Service Hours: M-F 08:00 16:00 SAT 08:30 10:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 251																										
21. Prepared by																												
Printed Name and Title RON REILLY		Signature RON REILLY		Telephone No. AC () (402) 930-4431																								
PO Discontinuance Coordinator Name LEANN TVRDY		Telephone No. AC () (402) 930-4431		Location OMAHA, NE																								



10/07/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record  
MILAN  
Docket Number 1373064 - 67105

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in cursive script, appearing to read "Rick Pivovar", with a horizontal line extending to the right.

RICK PIVOVAR  
District Manager

## LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: MILAN, KS, 67105-9500  
EAS Level: 53  
District: CENTRAL PLAINS PFC  
County: SUMNER  
Congressional District: Kansas 4th  
Proposal: ☒ Close ☐ Consolidate  
Reason For Propsed: retired  
Alternate Service Proposed: Rural Route Service  
Customers Affected:  
Post Office Box: 31  
General Delivery: 0  
Rural Route: 0  
Highway Contract Route (HCR): 0  
City Route: 0  
Intermediate Rural: 0  
Intermediate HCR: 0  
Total number of customers: 31

Date	Action
12/01/2011	Office suspended. Reason suspended: The PMR has resigned effective 11/30/2011. The MPOO canvassed a 35 mile radius for assistance. The office is suspended due to a lack of qualified personnel.
12/01/2011	Suspension notice sent to Headquarters.
09/30/2008	Postmaster vacancy occurred. Reason: retired OIC: Career: 0 Noncareer: 1 Other Employees: 0
02/04/2011	District manager authorization to study.
03/31/2011	Questionnaires sent to customers. Number sent: 87 Number Returned: 32 Analysis: Favorable 6 Unfavorable 10 No Opinion 16
	Petition received. Number of signatures: 0 Concerns expressed: n/a
	Congressional inquiry received: No Concerns expressed: n/a
07/19/2011	Proposal and checklist sent to district for review.
07/19/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
07/19/2011	Proposal and invitation for comments posted and round-dated.
10/31/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 0 Unfavorable 4 No Opinion 0 4
None	Premature PRC appeal received. Concerns expressed: n/a
03/21/2011	Updated PS Form 4920 completed (if necessary).
10/07/2011	Certification of the official record.
10/07/2011	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
10/12/2011	Headquarters logged in official record (option entry). Record returned to district for additional consideration. Record returned as not warranted.
11/02/2011	Final determination posted at affected office(s) and round-dated. Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
11/30/2011	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

LEANN TVRDY  
Name/Title  
LEANN TVRDY  
District Post Office Review Coordinator

(402) 930-4431  
Telephone Number  
(402) 930-4431  
Telephone Number



10/07/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS  
UNITED STATES POSTAL SERVICE  
475 L'ENFANT PLAZA ROOM 5621  
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Milan Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to LeAnn Tvrdy, Post Office Review Coordinator, at (402) 930-4431 or Mike Monnington Manager Post Office Operations.

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

RICK PIVOVAR  
DISTRICT MANAGER  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1373064.pdf>)  
Headquarters acknowledgment of receipt of official record (optional)  
Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

## Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the MILAN was received by 10/12/2011.  
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700  
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

**\*Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

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Date of Posting: 11/02/2011

Date of Removal: 12/04/2011

FINAL DETERMINATION TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105



## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

BOOKET NO.

ITEM NO.

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The Postal Service is issuing the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 12, 2011, representatives from the Postal Service were available at Milan Community Center to answer questions and provide information to customers. 0 customer(s) attended the meeting.

On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The proposal to close the Milan Post Office was posted with an invitation for comment at the Milan Post Office and Argonia Post Office from July 29, 2011 to September 29, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:**

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

2. **Concern:**

Customers were concerned about a change of address

**Response:**

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

3. **Concern:**

Customers were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

4. **Concern:** Request to purchase items
- Response:** The customer r letter of interest to purchase items at the Milan Post Office has been received.
5. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.
- Response:** The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
6. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
7. **Concern:** Customers were concerned about obtaining services from the carrier.
- Response:** The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
8. **Concern:** theft from mail box receiving mail in a nearby city other than the one proposed.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. You may rent a PO Box in any city you choose.
9. **Concern:** Customer expressed a concern about irregular hours that the rural route serves the community
- Response:** The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.
10. **Concern:** Customer expressed a concern about leaving money in the mailbox
- Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
11. **Concern:** Customer expressed a concern about package delivery and pickup
- Response:** The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.
12. **Concern:** Customer inquired about a railroad stop that required a post office to remain.
- Response:** Research would be completed and follow up with the customer.

13. Concern:

Response:

14. Concern:

Response:

15. Concern:

Response:

16. Concern:

Response:

17. Concern:

Response:

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Customer stated that the post office had run its course and it was time to close.

No response.

Customers asked why their post office was being discontinued while others were retained

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Customers were concerned about a change of ZIP Code

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

Customers were concerned about obtaining accountable mail and large parcels

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

Customers were concerned about obtaining services from the carrier

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

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#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

18. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

#### **Some advantages of the proposal are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

#### **Some disadvantages of the proposal are:**

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

Milan is an incorporated community located in SUMNER County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:**

Customer expressed a concern about nonpostal services

**Response:**

The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

2. **Concern:**

Customer expressed a concern about their 911 address

**Response:**

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The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.

3. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

4. **Concern:**

Customers felt the post office should remain open since they paid taxes

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.



## VI. SUMMARY

This is the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Milan Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Milan Post Office and Argonia Post Office during normal office hours.



Dean J Granholm  
Vice President of Delivery and Post Office Operations

10/24/2011

Date



11/02/2011

OFFICER-IN-CHARGE/POSTMASTER  
Milan Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Milan Post Office Final Determination  
Docket No. 1373064 - 67105

Please post in the lobby the enclosed final determination to close the Milan Post Office. The final determination must be posted in a prominent place from 11/02/2011 through close of business on 12/04/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 12/05/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (402) 930-4431.

Sincerely,

A handwritten signature in blue ink that reads "Leann K TvrDY".

LEANN TVRDY  
POST OFFICE REVIEW COORDINATOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

Enclosures:  
Final Determination Official Record



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Date of Posting: 11/02/2011

Date of Removal: 12/04/2011



FINAL DETERMINATION TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: The Postmaster position vacant. The office has realized a decline in customer demand and workload the last three years.

The Milan Post Office, an EAS-53 level, provides service from 08:00 - 12:00 - 13:45 - 16:00 Monday - Friday, 08:00 - 09:45 Saturday and lobby hours of 08:00-17:30 on Monday - Friday and 08:00-17:30 on Saturday to 31 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for five minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,525 ( 14 revenue units) in FY 2008; \$5,066 ( 13 revenue units) in FY 2009; and \$5,277 ( 14 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 12, 2011, representatives from the Postal Service were available at Milan Community Center to answer questions and provide information to customers. 0 customer(s) attended the meeting.

On March 31, 2011, 87 questionnaires were distributed to delivery customers of the Milan Post Office. Questionnaires were also available over the counter for retail customers at the Milan Post Office. 32 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 6 favorable, 10 unfavorable, and 16 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Argonia Post Office, an EAS-13 level office. Window service hours at the Argonia Post Office are from 08:00 16:00, Monday through Friday, and 08:30 10:00 on Saturday. There are 251 post office boxes available.

The proposal to close the Milan Post Office was posted with an invitation for comment at the Milan Post Office and Argonia Post Office from July 29, 2011 to September 29, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customers expressed concern over the dependability of rural route service  
  
**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
2. **Concern:** Customers were concerned about a change of address  
  
**Response:** The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.
- Concern:** Customers were concerned about having to travel to another post office for service  
  
**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

4. **Concern:** Request to purchase items
- Response:** The customer r letter of interest to purchase items at the Milan Post Office has been received.
5. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.
- Response:** The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
6. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
7. **Concern:** Customers were concerned about obtaining services from the carrier.
- Response:** The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
8. **Concern:** theft from mail box receiving mail in a nearby city other than the one proposed.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. You may rent a PO Box in any city you choose.
9. **Concern:** Customer expressed a concern about irregular hours that the rural route serves the community
- Response:** The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the administrative post office located 7 miles away.
10. **Concern:** Customer expressed a concern about leaving money in the mailbox
- Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
11. **Concern:** Customer expressed a concern about package delivery and pickup
- Response:** The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.
12. **Concern:** Customer inquired about a railroad stop that required a post office to remain.
- Response:** Research would be completed and follow up with the customer.

Customer stated that the post office had run its course and it was time to close.

No response.

Customers asked why their post office was being discontinued while others were retained

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Customers were concerned about a change of ZIP Code

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

Customers were concerned about obtaining accountable mail and large parcels

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

Customers were concerned about obtaining services from the carrier

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

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HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

You were concerned about having to travel to another post office for service

18. **Concern:**

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

**Some advantages of the proposal are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Milan is an incorporated community located in SUMNER County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters Praireland Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:**

Customer expressed a concern about nonpostal services

**Response:**

The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

2. **Concern:**

Customer expressed a concern about their 911 address

**Response:**

The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.

**3. Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

**4. Concern:**

Customers felt the post office should remain open since they paid taxes

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

**III. EFFECT ON EMPLOYEES**

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

**IV. ECONOMIC SAVINGS**

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

**V. OTHER FACTORS**

The Postal Service has identified no other factors for consideration.



## VI. SUMMARY

This is the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

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There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

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10/24/2011

Date

Dean J Granholm  
Vice President of Delivery and Post Office Operations

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Date of Posting: 11/02/2011

Date of Removal: 12/04/2011



FINAL DETERMINATION TO CLOSE  
THE MILAN, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1373064 - 67105



## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2008. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

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5. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.
- Response:** The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
6. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
7. **Concern:** Customers were concerned about obtaining services from the carrier.
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12. **Concern:** Customer inquired about a railroad stop that required a post office to remain.
- Response:** Research would be completed and follow up with the customer.

13. **Concern:** Customer stated that the post office had run its course and it was time to close.
- Response:** No response.
14. **Concern:** Customers asked why their post office was being discontinued while others were retained
- Response:** The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
15. **Concern:** Customers were concerned about a change of ZIP Code
- Response:** The customer expressed a concern about a change of ZIP Code. Your zip code will not change.
16. **Concern:** Customers were concerned about obtaining accountable mail and large parcels
- Response:** The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.
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#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

You were concerned about having to travel to another post office for service

18. Concern:

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

#### Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
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#### Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.  
A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Milan is an incorporated community located in SUMNER County. The community is administered politically by Milan Mayor & Village Board. Police protection is provided by the Sumner County Sheriff. Fire protection is provided by the Argonia KS Volunteer Fire Dept. The community is comprised of Ag/Farm related and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: City of Milan 1st Baptist Church, Larson Farm Wise Cleaning & Mowing Pure Romance by Roxy CRG Enterprises TSFH Health Coach Service EC Digging Ryan Township Pontious Farm SkyBo Farm Silver Creek Outfitters PraiseLand Food - Registrar Avon Rep Tracey Mower. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Milan Post Office will be available at the Argonia Post Office. Government forms normally provided by the Post Office will also be available at the Argonia Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. Concern:

Customer expressed a concern about nonpostal services

Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the suspended Post Office will be available at the administrative Post Office. Government forms normally provided by the post office will also be available at the administrative Post Office or by contacting your local government agency.

2. Concern:

Customer expressed a concern about their 911 address

**Response:**

The customer expressed a concern about your 911 address. 911 addresses are generally given by the county's 911 coordinator. The Postal Service does not establish 911 addresses. Any questions concerning your 911 address should be directed to the county's 911 coordinator.

**3. Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

**4. Concern:**

Customers felt the post office should remain open since they paid taxes

**Response:**

The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2008. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 21,241 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 4,966</u>
Total Annual Costs	\$ 25,458
Less Annual Cost of Replacement Service	<u>- \$ 4,217</u>
Total Annual Savings	<u>\$ 21,241</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.



## VI. SUMMARY

This is the final determination to close the Milan, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Argonia Post Office, located seven miles away.

The postmaster retired on September 30, 2008. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Milan Post Office provided delivery and retail service to 31 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$21,241 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Milan Post Office and Argonia Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Milan Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Milan Post Office and Argonia Post Office during normal office hours.



10/24/2011

Dean J Granholm  
Vice President of Delivery and Post Office Operations

Date

## Postal Bulletin Post Office Change Announcement Form Final Determination 30-Day Posting Dates

### Post Office Final Determination Posting Dates\*

Date posted: 11/02/2011

Date removed: 12/04/2011

No. of days posted: 32

Actual discontinuance date:

Official discontinuance date:

(Headquarters entry):

**Note:** Unless otherwise stated, the official discontinuance date listed in the Postal Bulletin is the first Saturday that falls 60 days after the final determination is posted. For a community Post Office, classified station, or classified branch, the discontinuance date is 60 days after the Headquarters approval date.

#### BEFORE CHANGE POST OFFICE INFORMATION

Post Office

Name and State: MILAN, KS

ZIP Code: 67105-9500 Finance no: 195929

County: SUMNER

Type of discontinuance:

Consolidate ( ) Close ( X )

#### Type of discontinued facility

Post Office ( X )

Classified Station ( ) Branch ( ) MAIN\_PO

Community Post Office (CPO) ( )

Coordinator name: LEANN TVRDY

Telephone: (402) 930-4431

#### AFTER CHANGE POST OFFICE INFORMATION

Administrative

Post Office: ARGONIA

ZIP Code: 67004-9998 Finance no: 190407

County: SUMNER

Original name retained? Yes ( X ) No ( )

New last line of customer address is:

MILAN KS,67105

#### Type of replacement service

Post Office ( X )

Classified Station ( ) Branch ( )

Contract Unit ( ) Community Post Office (CPO) ( )

Date:

(Location) District: CENTRAL PLAINS PFC

The announcement cannot be made in the Postal Bulletin unless this form is submitted to the above address. Do not send directly to Address Management, Postal Service Headquarters.

**Mailing instructions for CPO/classified station/classified branch discontinuance.** Immediately submit three copies of this announcement form to the above address. For nonsuspended offices, enclose a copy of the letter sent to customers notifying them of the discontinuance.

**For more information, call** (202) 268-5083.

Headquarters entry: ( ) TL ( ) HS

\*Final determination posting is not required for CPO, classified station, or classified branch discontinuance.  
Final determination for an independent Post Office must be posted for at least 30 days.

DOCKET NO.  
ITEM NO.  
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11/9/11

Received

A2012-85

Postal Regulatory Commission  
9041 New York Ave NW Ste 200  
Washington DC 20268-0001

NOV 23 2011

Office of PAGR

RECEIVED

The postal service has informed us of a decision to close our post office by December 4, 2011. NOV 29 2011 12:20  
being taken after meeting the provisions of the Postal Reorganization Act 1970 and over our protestations.

We the customer of the Milan Post Office, vigorously protest this action in view of the provision in the Postal Reorganization Act that calls for the Postal Service to provide a maximum degree of effective and regular postal service to rural areas, communities and small towns where the post office is not self-sustaining.

The postal Service's decision to close out post office and provide rural delivery service raises questions concerning the sanctity of the mail. We foresee inconveniences in purchasing money orders and stamps and sending accountable mail. We have the same concerns regarding the receipt of accountable mail, such as certified letters, registered letters and CODs. We also have strong concerns about the security of our mail, due to the fact our town is not patrolled by any sort of law enforcement.

We feel that, as citizens of the United States, we are entitled to the same efficient postal service provided to our counterparts in urban areas. The postal Reorganization Act is explicit in pointing this out. We petition you, as members of the Postal Regulatory Commission, to respectfully consider our protest and order the Postal Service to give additional considerations to our service needs.

Respectfully,

Michael J. Paine	Joan Wise	Barg Tevington
Mark Harris	Jim Wise	Julia Lapinski
Michelle Harris	Crystal Daily	Lauretta V. Frame
Pauline Larson	James Jones	Dennis Baker By LVF
Wendy Christensen	Boyd Jones	Crystal Baker By LVF
Harold Christensen	Jimmy Portous	William C. Boucher
Carine Shaffer	Joyce Masters/Ryan	Wushyp
Glenn Joseph	Donald M. Raver	Jimmy Portous
Virginia Mortimer	Thelma	Edna
June Mortimer	Barry Golden	
June Williams	Mary Golden	
Ramon Long	City of Milan	
Grace Lowe	Rick Portous	
Mike Lowe	Carol Portous	
Doris Portous	Sandra Portous	